

**MINUTES OF THE SHERIFFHALES PARISH MEETING HELD ON THE 9th JANUARY 2024 AT
7.00PM AT SHERIFFHALES VILLAGE HALL**

Present Councillors: Mr J Horne (Chairman); Mr D Himsworth; Mrs P Hodgetts; Mrs S Whittam; Unitary Cllr Mr K Turley, Mr Gordon Tonkinson and Mrs L Edwards.

Also in attendance Clerk to the Council – Mrs Jennifer Cree, Mrs Horne, Mrs Himsworth.

1/24. Apologies for Absence

Apologies of absence were received and accepted from Cllrs Mr Neil Pulker, Mr Alan Edwards and Mrs A Sutcliffe.

2/24. Declaration of Councillors' Pecuniary Interests.

None were declared.

3/24. To receive for confirmation and adoption, and agree the Minutes of the Parish Council meeting on the 14th November 2023.

The minutes of the above meeting were agreed as an accurate record of the meeting. On a vote these were agreed.

4/24. Public Participation

Standing orders were raised for members of the public to speak

The developers of the former Smithy site will look at renting the village hall for a public meeting to gauge the views of the members of the Parish to put forward in their planning application, this will be well publicised. The developers gave a brief summary of their provisional ideas for the site.

Shropshire Council have a charge against the property for the care of the previous owner. In the SANDEP there is no housing need requirements identified for Sheriffhales, so at this present time the Planners at Shropshire Council have said they would not approve any plans. They have been advised that if the Parish Council had a Neighbourhood Plan then this may support / identify a housing need as part of the plan is to undertake a housing needs survey.

Standing orders were re-instated.

5/24. Unitary Councillor feedback and questions

Cllr K Turley addressed the Council on the following points:-

- He is looking at the Village Hall and the School contracts in regard to the terms of the contract, as they have a 20 year agreement without a review clause being written in.
- The Chairman updated the meeting, that a meeting will be taking place with the Church, the school and the village hall.
- The Clerk, from Cllr Mrs L Edwards, requested better signage in relation to dog fouling and have an officer to be around to prosecute, he suggested that members of the Council look at undertaking training in this field. Possible posters could be drawn by young members of the village and they can be put up around the problem areas.
- He asked if we can check the category of what Sheriffhales is in either CS5 or CS4.

6/24. Planning applications received, Decisions and Enforcement matters made by Shropshire Council

The following items were noted:-

23/04724/FUL Address: Lilleshall Hall, Lilleshall, Newport, Shropshire, TF10 9AT
Proposal: Erection of sports hall for temporary use for a period of three years.

No Objection

23/05274/FUL Address: National Sports Centre, Lilleshall Hall, Lilleshall, Newport, TF10 9AT
Proposal: Erection of hockey filming tower
No Objection.

23/05371/FUL DEVELOPMENT PROPOSED: Erection of double extension and renovation of property. LOCATION: 72 Heath Hill, Sheriffhales
No Objection subject to complying with Shropshire Council Planning Policies.

Decisions were noted:-

Reference: 23/04406/FUL (validated: 10/10/2023)
Address: Hunger Hill Farm, Sheriffhales, Shifnal, Shropshire, TF11 8SA
Proposal: Erection of domestic garage/home workshop extension to existing garden office/studio, formation of a new vehicular access and access track
Decision: Grant Permission

Reference: 20/05097/VAR (validated: 07/12/2020)
Address: Woodcote Hill, Bloomsbury, Shropshire, TF11 8RS
Proposal: Variation to condition 6a attached to planning permission reference Number: SC/MB2005/0336/BR dated 16/02/2018 to allow for the maximum permitted output to be raised from 250,000 to 400,000 tonnes
Decision: Grant Permission

Reference: 23/04400/FUL (validated: 16/10/2023)
Address: 72 Heath Hill, Sheriffhales, Shifnal, Shropshire, TF11 8RR
Proposal: Erection of double extension and renovation of property.
Decision: Refuse

7/24. To discuss and agree Parish Councillors roles and responsibilities

Cllr Mrs P Hodgetts put forward that the Parish should work as a team, and many items get deferred from meeting to meeting. With these roles she is looking at Transparency and teamwork. Having a lead councillor for the community to come forward and raise concerns with them and improve communications to the parishioners. The Parish Councillors should discuss these issues amongst themselves.

Group items should include, the Orchard pruning at Heath Hill and the Playing fields, community events, litter picks, school liaison, grit bins, signage etc. The lead would remind and organise people.

It was proposed by Cllr Mrs P Hodgetts and seconded by Cllr Mrs S Whittam to revert back to holding monthly meetings, from February, the second Tuesday of the month. On a vote this was agreed.

It was noted that the Annual Parish Meeting, should be well advertised in the Parish Magazine to encourage the public to come and meet with us and raise matters directly with the Council. It will be at 12th March at 7.30pm – following a short Parish Council meeting which will be held on the small side of the hall.

This is the draft list to be an agenda item for each meeting, which can be added to and other members can add their names to the topics.

Public Rights Of Way / Bridle Paths - Cllr G Tonkinson
Village Hall Committee – Cllr Mrs P Hodgetts
Speed-watch – Cllr Mrs P Hodgetts / Cllr D Himsworth
Community Events – Cllr Mrs P Hodgetts
Highways issues – Cllr D Himsworth / Cllr G Tonkinson
Dogs – Training as Environmental warden – Cllr Mrs L Edwards
Tree Wardens – Cllr G Tonkinson & Cllr J Horne
Village Maintenance grit bins, moles, litter bins, sight mirrors –
Green Space maintenance – Cllr A Edwards
School Liaison – Cllr G Tonkinson
Press Contacts - Chairman and Clerk
Website Liaison - Clerk
Community Solar Panel liaison -
Grants and Finance -

Planning – whole council
Well Being of the area –

8/24. Clerks report including - Updates on outstanding items

Missing Hedge at Burlington – Cllr D Himsforth reported that the farmer had very quickly assured him that he is prepared to undertake this new planting during 2024/25 according to grant availabilities on your overall environmental improvement plan. It was agreed that the Clerk will write to the farmer officially thanking him, and confirming the verbal acceptance and intention to help with the hedges.

Gate way markers/ SIDS – Both grants have been submitted to the PCC, the gateway markers has been agreed so far. The Grant should be paid out this month. The Clerk has contacted David Gradwell and he needs the locations before he can progress this further. It was agreed to defer this until the next meeting.

20's plenty – No further update from Shropshire Council.

Drs Invite – awaiting confirmation when new surgery is up and running.

Works to play area 2 pieces of equipment have come to the end of their viable life, the Clerk has contacted an independent contractor to quote for repairs and he agrees with Shropshire Council. The 2 pieces are the zip wire and climbing unit.

It was agreed to ask the parishioners at the Annual Parish Meeting to discuss development of the play area and ask for the community's input.

.gov.uk email addresses - Although these are not compulsory, it is strongly advised by NALC that Parish Council should look to implement using these extensions on emails. The cost to register the domain name is £120 for 2 years, and emails, can then be linked to our exiting provider IONOS. It was proposed by Councillor J Horne and seconded by Councillor Mrs P Hodgetts to accept the new domain name, on a vote this was carried.

Update on replacement bins / repairs awaited.

Boundary Review -Shropshire Council is undertaking Community Governance Reviews, focusing on the parish boundaries of five areas within Shropshire.

9/24. Accounts for payment

The accounts for payment as detailed below were accepted:-

Month	Total Inc VAT	Ref No	Supplier	Description
November	109.40	143	HMRC	Monthly payment
November	437.60	144	Clerk	Monthly payment
November	41.60	145	HMRC	Salary increase back dated to 1st April 2023
November	166.56	146	Clerk	Salary increase back dated to 1st April 2023
November	162.00	147	Dittons	Grass cutting
November	26.47	148	Ionos	Monthly charges
November	105.00	149	Misc items	Tree Planting Exp
November	50.00	150	RBL	Poppies
November	376.00	151	RBL	Silent Soldiers
November	26.47	152	Ionos	Monthly Charges
December	114.60	153	HMRC	Monthly payment
December	458.42	154	Clerk	Monthly payment
December	30.07	155	Ionos	Monthly charges
Total	2104.19			

10/24. Development of the playing field and village assets

It was agreed to defer this to the next meeting.

11/24. Top 3 priorities of the Council, for next 12 months

The top priorities agreed were:-

Replacement of the Childrens Play Equipment.

Councillor responsibilities.

Overall maintenance and tidying up of the Parish as a whole inc. safety issues.

12/24. Future Agenda items

To be with the Clerk on 5th February 2024. Neighbourhood Plan.

13/24. Dates and Times of next meetings -

13th February 2024 – Cllr Mrs P Hodgetts apologised for the meeting.

12th March 2024 Short agenda Parish Council 6.30pm in the small side of the hall

12th March 2024 Annual Parish Meeting 7.30pm

9th April 2024

14th May 2024 Annual Meeting