

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 8TH FEBRUARY 2022 AT SHERIFFHALES VILLAGE HALL

Present Councillors: Mr N Edwards (Vice Chairman), Mr G Tonkinson, Mr A Edwards, Mr D Himsworth, Mr J Horne

In attendance Clerk to the Council – Miss Jennifer Cree

20/22. Apologies for Absence.

Councillors Mrs A Robinson, Mr N Pulker and Unitary Councillor K Turley sent their apologies for the meeting.

It was noted with regret that Dr Alan MacWhannell had resigned as Chairman and as a member of the Council. It was moved by the Vice Chairman that a letter of thanks be sent to Dr Alan MacWhannel for all he has done for both the Parish and the Parish Council over a number of years and his contribution to the Council will be sadly missed. This was agreed unanimously.

21/22. Declaration of Councillors Pecuniary / Non-Pecuniary Interests.

Cllrs N Edwards and D Himsworth declared an interest in item 24/22 item j – Boundary letters, and left the meeting whilst this item was discussed.

22/22. To Agree and adopt the Minutes of the Parish Council meeting held on 11TH January 2022

The minutes were accepted as a true and accurate record of the meeting these were proposed by Councillor A Edwards and seconded by Councillor D Himsworth.

23/22. Public participation

No members of the public were present.

24/22. Clerks report on Schedule of Actions

The Vice Chairman explained the new agenda layout to members.

a) Replacement of VH fence

The fence contract has been let at a cost of £950+ VAT. The works will take place during February half term. There is a power cable that runs near the fence, Councillor G Tonkinson will liaise with the contractor to show him the location. Also the village hall need to be aware of the works. The Parish Council will not be responsible for any further repairs to the fence.

Action: Clerk to contact the Village Hall, school and the Church to confirm arrangements for the replacement of the fence and that this is being undertaken on a “without prejudice” basis and the Council does not accept any ongoing liability for the fence.

b) Councillors suggestions for items to consider with Leader of SC

The April meeting will be preceded by a public session with Lezley Picton, leader of Shropshire Council. Councillors have previously been asked to submit suggested discussion items and some have been received. Any further suggestions to be forwarded to the Clerk.

Action: Councillors to submit suggested items ASAP; Clerk to formulate draft agenda for meeting and clear with Councillors; Clerk to publicise the meeting.

c) Councillors suggestions for items to consider with PCC

The PCC will be attending the parish Council on the 8th March 2022, at 6.30pm for a meeting with the Parish Councillors and members of the public. Some questions have been suggested by Councillors, any further suggestions to be forwarded to Clerk ASAP.

Action: Clerk to submit suggested items ASAP; Clerk to formulate draft agenda for meeting and clear with Councillors; Clerk to publicise the meeting.

- d) Delivery of Woodcote Quarry planning / highway requirements

No further update received. The Chairman reported that we have 2 options to reenergise the outstanding issues or remove this item from the agenda.

- e) Drainage works to Kettlemore Lane and Marsh Road/ Lane

No further update received.

It was proposed by Councillor J Horne, seconded by Councillor A Edwards to remove items d and e off the agenda. On a vote this was carried.

- f) Traffic management across the Parish

No further update received. This was noted.

- g) Relocation of 20s plenty school signage

Clerk has written to Shropshire Highways to request the signs are moved to better locations. This was noted.

- h) Traffic lights at Crackley Bank junction

No further update has been received.

It was proposed by Councillor J Horne and seconded by Councillor A Edwards to invite Gemma Lawley to the May Parish Council meeting to discuss this matter further and any other Highways issues.

Action: Clerk to invite Gemma Lawley.

- i) Smart-water Pack distribution

Several more packs have been sent out following requests from residents. The Crime Prevention Officer has offered to take packs round to houses in the middle of the village and register them on his smart phone, but he will only cover the centre of the Parish. This was noted.

It was proposed by Councillor J Horne and seconded by Councillor A Edwards to distribute the Smart-water packs to the remaining addresses in the post, with a covering letter to ask that they send their details for the Clerk to register the packs on their behalf before use.

Action: Clerk to send remaining packs out.

- j) Boundary letters re playing field

Councillors D Himsworth and N Edwards left the meeting for this item.

The letter proposed to send to the houses bordering the playing fields was attached to the agenda papers. It was proposed by Councillor J Horne and seconded by Cllr A Edwards that the letter and a copy of the new boundary map is sent to the relevant properties.

Action: Clerk to send letters.

Councillors D Himsworth and N Edwards returned to the meeting.

- k) Repair works to play equipment

The breakdown of the repairs to the Play area equipment is £621, It was proposed by Councillor J Horne and seconded by Councillor A Edwards to authorise the repairs to the equipment as soon as possible. On a vote this was carried. In addition the contractor be asked to including a residual weedkiller product to the proposed Roundup spray.

Action: Clerk to organise repairs

- l) Planning enforcement cases (access to Burlington Hall / untidy building site at former teds farm site etc etc)

The Enforcement cases as detailed on the agenda papers were noted. An update was received in relation to the Countess Arms from Shropshire Council. This was noted.

m) Developing partnership working with neighbouring councils

The Clerk distributed information from SALC relating to best practice in relation to this item. Members shared ideas on what areas could be useful to work with other Parishes on. It was agreed to note this at this time and in the future when we have an issue that we could engage with other local authorities we will discuss it again. Councillor D Himsworth proposed and seconded by Councillor A Edwards to note this for the future and revisit in 6 months time. This was agreed.

n) Correspondence relating to planning applications

The correspondence relating to the change of use of an Agricultural Building to Commercial application 21/03700/FUL, was noted.

o) PROW Update on issues with local paths

Shropshire ROW Mapping and Enforcement Manager, has confirmed the issues relating to the paths and is in the process of trying to get the stile repaired and deal with the other issue of the Bull in the Field. She has stated that they have a back log of work due to the Pandemic and she will get back to the Parish as soon as practicable with an update. This was noted.

25/22. Unitary Councillor feedback and questions

Councillor K Turley was not in attendance.

26/22. Proposed way forward on QPJ celebrations and discuss setting and distribution of a budget for the events

The Clerk has contact Shifnal Council to see if the Gazebos may be available, and they are currently checking to see if they are ok and will let the Parish know.

There is a summary on the agenda papers of communications between the Vice Chairman and Mrs Pippa Hodgetts, it was agreed that Councillor Alan Edwards will be the link from the Council to the newly formed group to discuss the Queens celebrations. The group is meeting on Friday 18th and they are preparing a programme of events.

The school has no plans at the present time, they are working on what they will be doing.

Councillor N Edwards proposed that we formally agree a budget of £1000 and give delegated authority for Councillor Alan J Edwards, one other Councillor and the Clerk to authorise phased payments to the Community Group based on the acceptance of the proposals submitted. Councillor j Horne seconded the motion. On a vote this was agreed.

27/22. Planning applications received and Decisions made by Shropshire Council

Applications received:-

22/00077/FUL Annexe, Heath Hill Farm, Heath Hill, Sheriffhales,
Change of use from commercial use and conversion to habitable, to provide an enlarged annex

No Objection

22/00238/TPO Manor Lodge, Sheriffhales
To fell to ground level one Lime tree protected by The Salop County Council (Sheriffhales) Tree Preservation Order 1954

No objection to this application, but the Council would like Shropshire Council to develop a policy whereby when trees are removed they are replaced with a new tree in a suitable location.

Decisions received

- 21/03700/FUL Burlington Farm, Burlington, Sheriffhales, Shifnal, Shropshire, TF11 8JE
Change of use of agricultural building to commercial storage and distribution unit (B8 Storage and Distribution) to include creation of hard standing and erection of security fencing and electric gates
Decision: Refuse
- 21/03957/FUL St Mary's Church, Sheriffhales, Shropshire
Change of use of land to burial ground.
Decision: Withdrawn

28/22. Accounts for payment and accounts up to 31st December 2021

The accounts as set out as appendix 1 to these minutes. Cllr j Horne Cllr A Edwards These were agreed and noted.

29/22. To discuss the Celebrating Sheriffhales Day details and date of the event

The Clerk to find details and report it directly to members.

30/22. What does Sheriffhales Parish Council need to achieve in the 2022 - 2023 Fiscal Year, to enhance the lives of ALL PARISHIONERS, so that if they were asked the Council would be rated excellent?

It was proposed by Councillor N Edwards that we combine this item on the "outstanding agenda items" scheduled to be discussed at a workshop that considers future SPC priorities and arrangements for the Councils Leadership, management and delivery arrangements.

Action: Clerk to book Beasley Rooms.

31/22. Future Agenda items

Developing a Parish approach to PROW
Proposals for a 20s Plenty Scheme
Appointment of new Chairman

To agree who will take over operational duties undertaken by Cllr MacWhannell – opening gates, noticeboards, defib.

32/22. Dates and Times of future meetings .

8th March 2022 (PCC attending a public meeting at 6.30 – 7.15pm)

12th April PC/APM (Lezley Picton attending public meeting 6.30-7.15pm)

10th May 2022 AGM (Gemma Lawley invite)

Meeting closed at 8.30pm.

Appendix 1 to the minutes of Sheriffhales Parish Council held on the 8th February 2022

08/01/2022	127.99	DD	Dittons - Grass Cutting
15/01/2022	92.37	dd	Administration
14/01/2022	18.04	dd	Ionos - Website
19/01/2022	36.00	dd	CPRE Annual Subs
18/01/2022	10.32	dd	Viking Direct - Stamps
20/01/2022	603.75	dd	Gallagher Insurance
Total Jan	888.47		

SHERIFFHALES PARISH COUNCIL		
BANK RECONCILIATION		
2021/22		
		Date 31/03/2021
Accounts	£	£
Opening Balance Treasurer as at 01/04/21		38,279.99
Business account		3,546.24
Unpresented cheques		- 1,361.96
		<u>-</u>
		<u>40,464.27</u>
Receipts 2021/22	18,394.64	
Payments 2021/22	<u>17,192.59</u>	
		<u>1,202.05</u>
		<u>41,666.32</u>
Treasurers Account		38,119.81
Business Account		3,546.51
Unpresented cheques		-
Unpresented receipts		-
		<u>41,666.32</u>

Balance date:	31/12/2021				
Signed:.....	Date:.....	01/01/2022		
Chairman					
Prepared by J Neal, Parish Clerk/RFO					
Unpresented cheques					
Total unpresented cheques					<u>£0.00</u>