

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 11th JANUARY 2022 AT SHERIFFHALES VILLAGE HALL

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Present Councillors: Dr Alan MacWhannell (Chairman), Mr N Edwards (Vice Chairman), Mr G Tonkinson, Mr A Edwards, Mr D Himsworth, Mr N Pulker, Mrs A Robinson.

In attendance Clerk to the Council – Miss Jennifer Cree

1/22. Apologies for Absence.

Councillors Mr J Horne and Unitary Councillor K Turley sent their apologies for the meeting.

2/22. Declaration of Councillors Pecuniary / Non-Pecuniary Interests.

There were no declarations of interest made.

3/22. To Agree and adopt the Minutes of the Parish Council meeting held on 14<sup>th</sup> December 2021.

The minutes were accepted as a true and accurate record of the meeting with the exception that:-

Paragraph 2, 2<sup>nd</sup> line of item 144/21 should read

“The conifer trees need to be removed or reduced in height as they interfere with the overhead lights.”

It was proposed by Councillor N Edwards and seconded by Councillor N Pulker to accept the minutes and on a vote, this was carried unanimously.

4/22. To agree and accept candidate for co-option

It was proposed by Councillor N Pulker and seconded by Councillor G Tonkinson to accept Mrs Aimee Robinson as a new co-opted member of the Council. On a vote this was carried.

It was therefore agreed to co-opt Mrs Aimee Robinson, she signed her papers and joined the meeting formally.

5/22. Public participation

No members of the public were present.

6/22. Regular Unitary Councillor Feedback and Question time Session

Councillor K Turley submitted his apologies for the meeting as he is attending the Shifnal meeting. He had not submitted a written report on this occasion.

7/22. To receive an update on the distribution of the smart water packs to residents of the Parish

The Clerk advertised the availability of the Smartwater packs for collection through the website, the Parish Noticeboards and also the Chairman also put it on the local on the Whatsapp Group, to

invite people to come to the village hall to pick up their packs, between 6 – 7pm before this meeting. No members of the public attended.

Two email requests for packs have been received and these have been posted out.

If anyone wishes to have a pack, they just need to email the Clerk with their details and she will send them a pack out in the post.

It was noted that to improve the take up of the free smart water packs going forward, we could increase signage around the Parish to advertise the packs being available for the public to claim them; also perhaps a champion could be nominated to circulate the information to each section of the community. This was noted.

8/22. To discuss how to celebrate the Queens Platinum Jubilee

Members discussed support for Community events within the Parish.

It was agreed that the Clerk write to Local Community groups, these including Village Hall Committee and National Sports Centre, Councillor Tonkinson speak to Parochial Church Council and School and Councillor Edwards speak to Mrs Hodgetts. Availability of facilities that might be required to support use of the Playing Field would be clarified with the results of these preliminary enquiries collated and distributed to Councillors by 25 January.

Councillor N Edwards proposed the above motion and this was seconded by Councillor N Pulker. On a vote this was carried.

**Action:** Councillor N Edwards, Clerk and Councillor G Tonkinson to contact the relevant interested parties and report back.

It was noted that a potential provisional budget of £1000 for the event would be favored.

9/22. To discuss and agree support for a pre-school facility within the Parish

The Chairman reported that the Montessori School that runs from the Village Hall is likely to be close by the end of this financial year.

This has opened the opportunity to review the preschool arrangements for the village. When more information is available this will be an agenda item to be discussed fully. This was noted at this time.

10/22. To discuss and agree actions required following village hall fence collapse

Councillor G Tonkinson reported that he is preparing a report relating to the history of the fence originally being installed which he will circulate in the near future.

Members agreed that the fence should be repaired like for like. The Chairman reported that a had placed a notice on the Noticeboard asking for quotes for the work as soon as possible.

It was proposed by Councillor A Edwards and seconded by Councillor N Pulker that the Chairman and the Clerk have delegated authority to let the contract to replace the fence like for like with a budget set at a maximum of £1000. This will be an ex-gratia payment. On a vote this was carried.

**Action:** Clerk and Chairman to let contract

11/22. To agree actions required to complete phase 1 of playing field project and appropriate ring fencing of funds.

To complete Phase 1 of the playing field refresh Councillor N Edwards agreed to take on the pruning of the trees and look after the noticeboard, members thanked him for undertaking this, the play area repair work is booked to be completed.

**Action:** Councillor N Edwards pruning trees and noticeboard. Clerk to chase the repair company for the play area equipment.

It was noted that the letter to properties sharing a boundary with the playing field still needs to be sent out along with a copy of the boundary map of the true boundary as prepared on behalf of the Parish Council.

**Action:** Clerk and Chairman to finalise letter and issue to residents.

12/22. To discuss planning applications received, note any decisions / Enforcement actions from Shropshire Council and note or respond to any amended planning applications.

21/05910/FUL Lilleshall Hall, National Sports Centre , Lilleshall Hall Drive, Lilleshall  
Provision of 29 verge car parking spaces adjacent to playing fields and all weather sports pitches

No objection to this application.

The Chairman still has to finalise the comments from the Parish Council on the Burlington Planning application. This was noted.

13/22. To receive a report on costings for the 20's plenty scheme (Cllr G Tonkinson)

Councillor G Tonkinson reported that he had spoken to officers at Shropshire Council and was struggling to get a detailed response. He will continue to try to progress this matter further.

It was agreed that the Clerk write to Shropshire Highways to ask that the existing 20's plenty signs are moved from further up the Rock and Church Lane to better locations where they can be seen earlier by drivers.

**Action:** Clerk to contact Highways

14/22. To discuss Developing a Parish approach to Public Rights of Way and receive updates on issues within the Parish

No updates have been received.

15/22. To discuss should Sheriffhales Parish Council pursue a strategic Alliance with other Councils, Parish or otherwise – Cllr N Pulker

Councillor N Pulker reported he wanted to look at working with other local Councils i.e Shifnal Council to work with them on the A5 / B4379, work with other parishes re Woodcote Quarry or with Lillishall.

It was proposed by Councillor A Macwhannell and seconded by Councillor N Pulker to investigate this matter further. On a vote this was carried.

**Action:** Clerk to write to other Parishes to seek opinion on this and also speak to SALC on this matter. Members to forward their ideas to the Clerk also.

16/22. To receive any updates relating to the outstanding items if received in time for the meeting (details below)

Woodcote Quarry and SC implementation of S106 Traffic Management scheme  
SC proposals for managing surface water drainage on Kettlemore Lane and Marsh Lane/Road

An email has been received from Lezley Picton re areas of concern in Sheriffhales as above and was distributed with the agenda papers. This was noted.

Traffic Management across the Parish including traffic speeds and HGV routes inc. speeding and A5 junction and the B4379

An email has been received and distributed with the agenda papers on the above items. This was noted.

17/22. To receive the accounts for payment

The accounts for payment were agreed as set out on the agenda papers.

18/22. Items for a future agenda

Invite to new leader of Shropshire Council and the Police Commissioner (to a 6-7pm prior to a meeting). To have an informal meeting to discuss priorities to progress forward on behalf of the Parish Council.

19/21. Date of Next Meetings

8<sup>th</sup> February 2022  
8<sup>th</sup> March 2022  
12<sup>th</sup> April PC/APM  
10<sup>th</sup> May 2022 AGM