

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 13th JULY 2021 AT SHERIFFHALES VILLAGE HALL

Present: Councillors: Dr Alan Macwhannell, Mr N Edwards (Vice Chairman); Mr G Tonkinson; Mr J Horne, Mr A Edwards, Mr D Himsworth and Mr N Pulker.

In attendance Clerk to the Council – Ms Jennifer Cree and Councillor K Turley

- 86/21. Apologies for Absence.
Councillor Miss M Gardner sent her apology for the meeting.
- 87/21. Declaration of Councillors' Pecuniary Interests.
None were declared.
- 88/21. To Agree and adopt the Minutes of the Parish Council meeting held on 15th June 2021.
The minutes were accepted as a true and accurate record of the meeting.
- 89/21. To agree the co-option of candidate for the vacant Councillor seats
Mr David Himsworth was co-opted into the position of Councillor. It was noted that 1 vacant seat still remained and could be filled at any time in the future. Councillor Mr David Himsworth signed his acceptance of office form and joined the meeting.
- 90/21. Public participation
No members of the public present wished to speak.
- 91/21. To discuss and agree on participation in Parish Wide celebration September 2021
Councillor G Tonkinson clarified that in his opinion the 2 events should not be taken together, therefore it was agreed by the members the Sheriffhales day will provisionally take place on the 19th September.
Councillor N Edwards reported that the minutes were accurate in relation to this item at the previous meeting.
Councillor A Edwards suggested that a member of the Council liaise with Mrs Pippa Hodgetts to see if there is any help from the Parish Council required.
Councillor G Tonkinson suggested that a maximum £500 is allocated to the Sheriffhales day, using the Civic funds budget line and the Chairman and the Vice Chairman discuss the requirements further. Seconded by Councillor J Horne. On a vote this was agreed.
Action: The Chairman and Vice Chairman to liaise with Mrs Hodgetts on this matter and report back to Council with developments.
- 92/21. Regular Unitary Councillor Feedback and Question time Session
Councillor K Turley reported that:-
- He had met with Gemma Lawley for a site visit to Sheriffhales, with regard to Woodcote Quarry - Gemma Lawley's response was circulated to members – she is communicating with Graham Downes re Highways budget / S106 funding to improve the area.
 - The culvert is being repaired at Crackley Bank, in the next few weeks.

- A new communications officer is being appointed at Shropshire Council.
- Planning matters – still outstanding forwarded from the Clerk no response received to date.
- Councillor G Tonkinson asked Councillor K Turley to look at the buildings at Weston Heath in poor state of repair and it is an eye sore, using powers at their disposal. This includes closing of a public right of way. Clerk to forward request also.
- He has requested a site visit from Gemma Lawley with regard to Highways issues relating to the Village shop application.

93/21. To note and agree further actions relating to New Seating within Parish
The Chairman has contacted the officer at Shropshire Council, who had been off for several weeks unwell, and she will be coming to the village to look at the sites. Councillor G Tonkinson to supply contact details to the Clerk for an additional sponsored bench.

Action: Councillor A Macwhannell and Councillor G Tonkinson.

94/21. To discuss and make a decision Grant Application for the Village Shop
Previous minutes confirmed the situation with reference to the grant application. A meeting was requested with 3 members of the Council and the applicant, as this has not happened, we cannot move forward with the application. Therefore, this was deferred to the next meeting.

Action: Councillor A Macwhannell to organise the meeting.

95/21. To discuss supplying smart water packs to residents of the Parish
West Mercia Police have sent forward a quote to supply smart water packs at a more substantial cost than those sourced by the Clerk (as those were a basic pack). These also includes signage with support from the Police. The need to look at Smart-water has been made more important due to the increase in Rural Crime.

The number of properties in Sheriffhales is 280 with a cost of £8.90 per pack, signage is free from the PCC once there has been a 70% registration of the kits. The Parish would get a discount of 25% on the total cost bringing the unit cost to £6.67. It was proposed by Councillor D Himsworth and seconded by Councillor J Horne to purchase 280 packs at the cost of £1867.

Action: Clerk to order

96/21. To discuss updating the Defib
The company that undertook the annual inspection, suggested the defib signage is updated, and possibly look at replacing the unit for a more modern unit. The battery life remaining is 12months, therefore it was agreed to defer this until 2022 to discuss further next year.

It was proposed by Councillor N Edwards and seconded by Councillor A Edwards to accept the quote of £110 to change the pads and the battery. On a vote this was agreed.

Action: Clerk to order the items

97/21. To receive any updates relating to the outstanding items if received in time for the meeting (details below)

Manor Farm planning applications – no update received from Shropshire Council. The Clerk has received a request from the Agent of the applicant and has responded

appropriately telling them of the meeting date for the Parish Council, and that they can talk to members at the meeting in Public Participation.

Woodcote Quarry and SC implementation of S106 Traffic Management scheme – Councillor Kevin Turley reported that Gemma Lawley has been out to site and is liaising with Highways re funding for any potential works.

SC proposals for managing surface water drainage on Kettlemore Lane and Marsh Lane/Road – no update received.

Traffic Management across the Parish including traffic speeds and HGV routes – a request put forward to Shropshire Council, to upgrade flashing sign to record Data The Chairman has asked Mr Bradwell to re-cost adding the speed recording module onto the existing Speed sign at the Pinfold. Traffic monitoring is taking place at the moment on the B4379 by Highways.

Addressing damage to grass roadside verges – Clerk has written again and received an email back from Angel Simpson of Star Housing. A meeting with Julie Barton the Grounds Maintenance Manager to meet with Councillor David Himsworth.

Action: Clerk to arrange a meeting.

Delivering Phase 2 of Playing field development including water supply, fencing to southern boundary, conclusion of establishing new boundary, this should be an agenda item with costs for the next meeting.

98/21. Items for a future agenda

Parish Clerks appraisal
Invite new Shropshire Council leader Lesly Pickton
Phase II of playing field
Setting 2022/23 Base Budget and Reserve Fund proposals for Nov 21
To discuss establishing a Parish approach to Neighbourhood Planning
Contract for Playing Field maintenance 2022/23
Playing Field Safety Inspection June 2021 report / actions
Developing a Parish approach to Public Rights of Way
Exit interview of former councillors
New residents welcome pack

99/21. Date of Next Meeting

7th September 2021
12th October 2021
9th November 2021
14th December 2021
11th January 2022
8th February 2022
8th March 2022
12th April pc/apm
10th May 2022 agm