

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 15<sup>th</sup> JUNE 2021 AT SHERIFFHALES VILLAGE HALL AT 7.00PM

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Present: Councillors: Mr N Edwards (Vice Chairman); Mr G Tonkinson; Mr J Horne, Mr A Edwards and Mr N Pulker.

In attendance Clerk to the Council – Ms Jennifer Cree and Councillor K Turley

71/21. Apologies for Absence.

Councillors Dr Alan Macwhannell and Ms Megan Gardner sent their apologies for the meeting.

72/21. Declaration of Councillors' Pecuniary Interests.

None were declared.

73/21. To Agree and adopt the Minutes of the Parish Council meeting held on 18<sup>th</sup> May 2021.

The minutes were accepted as a true and accurate record of the meeting.

74/21. To agree the co-option of candidates for the vacant Councillor seats

Mr Neil Pulker was co-opted into the position of Councillor. It was noted that 2 vacant seats still remained and could be filled at any time in the future. Councillor N Pulker signed his acceptance of office form and joined the meeting.

74/21. Public participation

There were no members of the public present.

75/21. To agree participation in Parish Wide celebration September 2021

It was agreed to investigate combining a Celebrate Sheriffhales day with the Tractor Rally on Sunday the 12<sup>th</sup> September.

**Action:** Charman to liaise with the Church, Pippa Hodgetts and the organisers of the Rally to see if this is feasible and report back to the next meeting.

76/21. To agree a regular Unitary Councillor Feedback and Question time Session

Councillor K Turley reported that following the elections there is a re-organisation taking place at Shropshire Council. Several high-level managers have left the organisation.

He is organising for Gemma Lawley to come out and look at the Woodcote Quarry and the outstanding highway improvement scheme .

There has been no further information relating to the Manor Farm planning applications.

Councillor Turley agreed he will keep us informed of any developments with regard to these applications .

77/21. To agree requirements to be met prior to SPC representation on external bodies

The following principals were agreed (proposed by Councillor N Edwards and seconded by Councillor John Horne) for members considering being on any new outside bodies, the organisation should have a:-

- Clear organisational Governance
- Clear Management structure
- A recent Charity Commission / AGM reports or minutes to show compliance with the organisation governance arrangements
- Confirmation of corporate / personal liabilities
- Min 1 year term

78/21. To agree Lead roles within the Parish Council

It was agreed not to pursue detailed lead roles at this time, but for items that have a minute that requires further action / progress, the minute will clearly show who is responsible for the lead on the item.

79/21. To note and agree further actions relating to New Seating within Parish

This item was deferred until the next meeting, when further information on locations is available.

80/21. To note and agree any actions required following arboricultural inspection 2021

The trees at the playing fields have been inspected and there were no action points from the report. This was noted.

81/21. To discuss and agree Grant Application for the Village Shop

The Vice Chair clarified the information received to date from the applicants . He also confirmed there had been no prior discussions with the applicants . He explained this had made it difficult to first of all explore the principle of establishing a village shop , secondly the potential options available to establish a village shop and finally the specific details contained within the application received .

The Vice Chair also confirmed there was an anomaly in the amount of grant sought with a figure of £5K in the formal application form and a figure of £9K in the supporting document . The Vice Chair also confirmed existing Council policy was to cap any grants at £500 .

To enable these issues to be explored with the applicants it was agreed to defer any decision on the application until further discussions and clarification could be pursued with the applicants .

**Action :** Chairman and Councillor Tonkinson plus potentially one additional Councillor to try and meet with the applicants to explore the various issues and report back to the next meeting .

82/21. To discuss supplying smart water packs to residents of the Parish

The Clerk has found a company that will supply a simple smart-water pack at a cost of 75p per pack. It was suggested that if these are suitable then they could be distributed at the Celebrate Sheriffhales Day.

**Action:** Clerk to purchase some sample packs to check quality and bring back to the next meeting.

83/21. To receive any updates relating to the outstanding items if received in time for the meeting (details below)

**Manor Farm planning applications** – emailed no response and asked Cllr Turley to find out when the applications are going to Committee

**Woodcote Quarry and SC implementation of S106 Traffic Management scheme**  
Clerk emailed and no response

Reference: 18/05490/FUL (validated: 04/12/2018)

Address: Woodcote Quarry, Weston Heath, Shropshire, TF11 8RS

Proposal: Application under Section 73A of the Town and Country Planning Act 1990 for the erection of maintenance workshop building

Decision: Grant Permission

**SC proposals for managing surface water drainage on Kettlemore Lane and Marsh Lane/Road**

No update received

**Traffic Management across the Parish including traffic speeds and HGV routes**

Clerk emailed to ask for updates on Traffic management,

**Addressing damage to grass roadside verges**

Clerk emailed and no response.

**Action:** Councillor Alan Edwards to take photos of the areas that were damaged, and the Clerk will forward these to Star Housing asking for comments on what they plan to do to repair the damage, 3 months after the initially weed spraying incident.

**Developing an approach with SC to addressing fly tipping**

It was agreed to continue as we do with reporting fly tipping as it is seen, but have a further discussion at the next meeting.

**Delivering Phase 2 of Playing field development including water supply , fencing to southern boundary , conclusion of establishing new boundary .**

**Agreed:** to be an agenda item for the next meeting, costs to be included

**Electrical safety issues for Western Power on playing field installation**

It was noted that Western Power will be replacing the poles in the Parish during June.

84/21. Items for a future agenda

Setting 2022/23 Base Budget and Reserve Fund proposals for Nov 21

To discuss establishing a Parish approach to Neighbourhood Planning

Contract for Playing Field maintenance 2022/23

Playing Field Safety Inspection June 2021 report / actions

Developing a Parish approach to Public Rights of Way  
Updating defib

85/21. Date of Next Meeting

13<sup>th</sup> July 2021 7.00pm APM

13<sup>th</sup> July 2021 7.30pm full meeting