

# Sheriffhales Parish Council

*Including the communities of Sheriffhales, Lilyhurst, Burlington, Crackley Bank, Heath Hill, Weston Heath, Redhill, Chadwell and Lilleshall Hall.*

## Minutes of Parish Council Meeting

held in the Village Hall, Sheriffhales  
on the 14th September 2017 at 7.30pm.

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<b>Present:</b>	Cllrs: Dr A MacWhannell (Chairman); Mr J Bubb; Mr N Edwards; Mr P Green; Mr J Horne; Mr N Pulker; Mr Gordon Tonkinson Mr K Turley & Mr J Webb
<b>In attendance:</b>	Joanne Fellows – Clerk,

- 01 **CHAIRMAN'S WELCOME AND ANNOUNCEMENTS.**  
Cllr A MacWhannell welcomed all present.
- 02 **APOLOGIES**  
None.
- 03 **DISCLOSABLE PECUNIARY INTERESTS** - They will be annotated at the relevant item in the minutes.
- 04 **DISPENSATION** – To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Chair (and/or) Clerk prior to the meeting).  
No requests received.
- 05 **PUBLIC PARTICIPATION SESSION** – *An opportunity for the public to speak to the Council on matters that concern the Parish.*  
Harvest Festival  
Church Warden S Garbett advised councillors they would be welcome to attend Harvest Festival / Harvest Lunch on the 01<sup>st</sup> October, 2017. Notices will be displayed over the coming weeks.  
Armistice Service  
A service in conjunction with the school will be held at the war memorial on Friday 10<sup>th</sup> November 2017 – councillors invited  
Remembrance Service 11<sup>th</sup> November  
Service starting 10am at St. Mary's Church, leading up to war memorial for 11am, councillors encouraged to attend.  
Christmas Decorations  
Mr P Young would like councillors to consider a donation of £100 to purchase Christmas lights.  
Cllr J Webb **PROPOSED** that the request from Mr P Young for £100 for Christmas lights should be raised, Cllr G Tonkinson **SECONDED**, all **AGREED**.  
CCTV – Pinfold Junction  
Mr P Young asked the council to consider security arrangements specifically CCTV at the Christmas Lighting Display site in centre of village  
Evergreens Road Repairs  
It was requested that Shropshire Council is notified that the road at the junction with Church Lane is still in a state of disrepair.
- 06 **CORRESPONDENCE RECEIVED** – Chairman / Clerk to bring to councillors attention correspondence received from members of public
- a) Concerns relating to pig farming nuisance  
Chairman A MacWhannell and Cllr N Pulker declared potential interest. Cllr J Webb took over Chairman role for agenda item.
- The Chairman has received correspondence from Shropshire Council it stated

that following a review that a Statutory Nuisance exists and a notice will be served upon the business responsible. However, before notice is served consideration is being given to a reasonable timescale within which the business will be given to resolve the issue. As a notice is due to be served, residents should be asked to contact Shropshire Council directly should they have any specific concerns. Also it is recommended that there is no contact from the Parish Council or residents with the business directly.

- A letter has been received from a concerned resident regarding the issue but in light of email from Shropshire Council (as above) details will be forwarded onto Environmental team.

b) A41 potholes and undulations

An email has been received expressing concerns about the A41 and its potholes and undulations. It is believed that the problem stems from the volume of traffic and the heavy lorries that use the road. Details will be forwarded onto the Highways team.

- 07 **MINUTES** - To approve and sign the minutes dated 13<sup>th</sup> July 2017.  
It was **PROPOSED** by Cllr G Tonkinson to accept minutes dated 13<sup>th</sup> July 2017 as being a true record, subject to the following corrections being made;

- Item 17 – change Manor to Meadow
- Item 16 – Burlington junction to be updated to read;  
*“Visibility at Nanny Murphy’s Lane when exiting onto the A5 remains a problem, and further minor accidents have taken place over recent weeks and months as increased levels of traffic have come from Shifnal due to the closure of Coppice Green Lane at Idsall. Shropshire Council Highways is aware of problem is taking forward suggestions put forward at minimising danger.”*
- Item 14 – typing correction should read - subject

Cllr J Horne **SECONDED**, all **AGREED**.

A copy has been placed in the minute book.

08 **SOCIAL MEDIA**

Cllrs J Bubb and P Green have been drafting proposal regarding a Parish Council Face book page. Cllr P Green had tabled a document to Councillors outlining the purpose / benefit of the Council having a Face book page.

Following debate Cllr J Bubb **PROPOSED** the Council move forward and have Face book page which he will administer for the forthcoming two months and then hand over administration to Chairman and Clerk. Cllr J Webb **SECONDED**. A vote was taken 2 abstained, 7 Councillors **AGREED**.

09 **PLANNING WOODCOTE QUARRY SITE –**

17/03661/EIA –Council to receive a report on the public consultation held 07th September 2017 and any further responses arising from this.

Cllr J Bubb declared possible interest as there is a family interest in the neighbouring quarry proposal at Pave Lane so he is to refrain from involvement.

The Chairman reported that following a well-attended public consultation overwhelming concerns were expressed on impacts on road safety in the locality, proposed site access plans and the negative environmental impacts locally of the proposed Quarrying activities.

10 **PLANNING APPLICATIONS**

Reference: 17/03661/EIA (validated: 26/07/2017)

Address: Woodcote Wood, Weston Heath, Shropshire, TF11 8RS

Proposal: Proposed new access & installation of processing plant to facilitate sand & gravel extraction on adjacent Woodcote Wood site

Applicant: NRS (White Gate Farm, Mythe Lane, Witherley, Atherstone, Leicestershire, CV9 3NU)

The council could not support this planning application.

It was agreed to develop a detailed response for submission to the South Shropshire Planning Committee meeting given the serious nature of this proposed development and its impact on our community.

It was **AGREED** a further meeting to take this forward would be held in two weeks' time and a formal response delivered after this.

11 **PLANNING APPLICATIONS DECISIONS** – for information

a) 17/02442/FUL (validated: 23/05/2017)

Address: Chadwell Park Farm, Chadwell, Newport, Shropshire

Proposal: Installation of photovoltaic modules on roof of agricultural building.

Decision: Grant Permission

b) 17/02495/FUL (validated: 24/05/2017)

Address: Burlington Farm, Burlington, Sheriffhales, Shifnal, Shropshire, TF11 8JE

Proposal: Erection of part first floor, part single storey extension to include link and erection of garage

Decision: Grant Permission

c) 17/02761/FUL (validated: 22/06/2017)

Address: Proposed Development Land South Of Laburnum Farm 68, Heath Hill, Sheriffhales, Shropshire

Proposal: Change of use from agricultural grazing field to store facility for 50 caravans and 15 containers

Decision: Refuse

d) 17/02884/FUL (validated: 15/06/2017)

Address: Littlehales House, Littlehales Road, Sheriffhales, Shropshire, TF10 9AW

Proposal: Erection of detached 3 bay garage

Decision: Grant Permission

e) 17/02444/FUL (validated: 23/05/2017)

Address: Land South West Of Chadwell Park Farm, Chadwell, Newport, Shropshire

Proposal: Extension of Existing Private Road

Decision: Grant Permission

12 **SMART WATER “We don’t buy crime”**

Cllr J Webb **PROPOSED** that agenda item should be deferred until next meeting to enable clerk to verify with the We Don't Buy Crime officer exactly what is on offer. Cllr N Pulker **SECONDED**, all **AGREED**.

13 **VILLAGE MAINTENANCE**

Cllr N Pulker advised council that volunteer Mr B Brown has been poorly so minor village maintenance has been on hold, so it was **PROPOSED** the clerk should draft an advert for the parish magazine to ascertain if anyone was willing to volunteer. Dependent on response/s matter could be raised at next meeting. Cllr K Turley **SECONDED**, all **AGREED**.

14 **FINANCE**

a) *Cheque payments*

It was **RESOLVED** to approve and sign the following

*\* Cllr J Horne noted that his wife is member of WI so therefore excluded from decision on cheque 1184.*

*\*Cheque 1187 A&B Landscaping will be held by clerk until work starts later this month*

Chq No.	PAYEE	Description	Amount
1181	Shropshire Council	Playground refresh (cheque	£4,357.14

		re-issued due to signatories being updated – cheque 1177 cancelled)	
1182	ICO	Data Protection registration	£35.00
1183	CGH Electrical Ltd	AED electrical work	£388.20
1184	Sheriffhales WI	Civic service refreshments	£195.00
1185	Mazars	Audit fee	£240.00
1186	SALC	Councillor guide	£28.80
1187	A&B Landscaping	Footpath works scheduled autumn and previously agreed	£700.00
1188	Heartstart Midland	AED kiosk vinyl	£275.99
1189	Alan Harding	Grass cutting Jun/Jul/Aug	£432.00
1190	Joanne Fellows	Clerk salary / expenses Aug/Sept 2017	£722.50
1191	HMRC	Clerk tax Aug/Sep 2017	£139.27

b) Reconciliation and Bank Statements for the months of June, July & August 2017.  
It was **RESOLVED** to approve and sign the reconciliation and bank statements.

c) Receipts and payments for the month of June, July & August 2017.  
It was **RESOLVED** to approve and sign the receipts and payments.

d) Audit 2016/17 notice of conclusion – Councillors noted Mazars have completed their audit - no issues raised

15 **TRANSPARENCY GRANT 2017/18**

The council can apply for a grant to cover website, training and additional hours worked to enable them to comply with transparency requirements. The clerk has calculated a total of £308.14 could be claimed. Cllr J Horne **PROPOSED** that this was submitted, Cllr G Tonkinson **SECONDED**, all **AGREED**.

16 **ROAD SAFETY**

Cllr K Turley has been advised by Shropshire Council A Dilly that village road improvements may start the end of October or early November 2017 (this is to be ratified).

17 **DEFIBRILATOR** – Council was updated on the Training programme for use of the community AED and **AGREED** existing funding is appropriate for this. Adverts relating to training to be circulated

18 **SHROPSHIRE COMMUNITY TREE SCHEME 2017/18**

The Natural Environment team, Shropshire Council are inviting applications to be submitted by parish councils for trees to be used within the community. It was **AGREED** that the Chairman and Cllr G Tonkinson will look at what is on offer and make a decision as to what trees to apply for.

19 **POPPY DISPLAY**

Cllr K Turley **PROPOSED** that he would co-ordinate poppy displays within parish at a cost of £100 donation to the Royal British Legion. Cllr P Green **SECONDED**, all **AGREED**.

20 **DATE OF NEXT MEETING** Thurs 09<sup>th</sup> November, 2017, 7.30PM, Sheriffhales Village Hall

The Chairman declared the meeting closed at 9:50PM