

Sheriffhales Parish Council

Including the communities of Sheriffhales, Lilyhurst, Burlington, Crackley Bank, Heath Hill, Weston Heath, Redhill, Chadwell and Lilleshall Hall.

Minutes of Parish Council Meeting

held in the Village Hall, Sheriffhales
on the 13th July 2017 at 7.30pm.

Present:	Cllrs: Dr A MacWhannell (Chairman); Mr J Bubb; Mr N Edwards; Mr P Green; Mr G Tonkinson Mr K Turley & Mr J Webb
In attendance:	Joanne Fellows – Clerk,

01 **CHAIRMAN'S WELCOME AND ANNOUNCEMENTS.**

Cllr A MacWhannell welcomed all present.

02 **PRESENTATION FOR FORMER COUNCILLORS**

Peter Bonsall and Janet Jones attended meeting for presentation, Richard Maddocks presented his apologies.

The Chairman thanked all former councillors for their commitment and exemplary work for the parish council. All had made significant contributions, their individual knowledge, strengths and skills ensuring the parish council navigated successfully through difficult times, and all will be missed.

03 **APOLOGIES**

Cllr J Horne – work commitment

Cllr N Pulker – holiday

04 **DISCLOSABLE PECUNIARY INTERESTS**

They will be annotated at the relevant item in the minutes.

05 **DISPENSATION**

None received.

06 **SMART WATER “We don’t buy crime” PRESENTATION**

This joint initiative with West Mercia Police was presented by PC Simpson. Property could be marked and registered using this material allowing subsequent identification. Signage would be provided free of charge for distribution within the Parish as part of this initiative to reduce crime. This will be an agenda item next meeting.

07 **PUBLIC PARTICIPATION SESSION**

Members of the public raised concerns about the following.

Lack of maintenance of the area around The Wayside Cross at Heathill, the need for further trimming back of playing field hedges and agricultural traffic speeding through the village of Sheriffhales.

A request was made on behalf of the school to consider trialling temporary toilet facilities on the playing field for school use only. A trial period of six weeks being suggested.

Civic Service

Feedback was received that it was good to see councillors at service. Dates for next year will be booked soon to schedule into calendars.

Sheriffhales village speed reduction programme

Mr Peter Young reported that he saw a member of Shropshire Highways Dept. in the village and asked when works were likely to start on road improvements. The reply was possibly September / October 2017

08 **MINUTES**

It was **PROPOSED** by Cllr K Turley to accept minutes dated 11th May 2017 as being a true record, Cllr J Webb **SECONDED**, all **AGREED**.

It was **PROPOSED** by Cllr J Webb to accept the minutes for the extra meeting held dated 15th June 2017 as being a true record, Cllr G Tonkinson **SECONDED**, all **AGREED**.

09 **COMMUNITY LED PLANNING**

There has been a notice from the Donnington and Muxton Parish Council of a proposed Neighbourhood Plan boundary. Cllr Turley **PROPOSED** to check with Shropshire Council the defined boundary, Cllr Green **SECONDED**, all **AGREED**. **ACTION** Chairman / Clerk to seek advice and review.

There was discussion about developing a Neighbourhood Plan for the Parish. Cllr Turley **PROPOSED** to seek professional advice and to publicise the proposal to parishioners prior to a formal decision. There was general agreement on the need to develop a plan going forward. Cllr Webb **SECONDED**, all **AGREED**.

10 **SOCIAL MEDIA**

The parish council currently communicates information via, website, notice boards and parish magazine. Cllr J Webb **PROPOSED** that given their experience Cllr J Bubb and Cllr P Green would be best placed to explore options such as developing a Facebook page or Instagram account. Cllr G Tonkinson **SECONDED**, all **AGREED**. Cllrs J Bubb and P Green will bring back proposals to next meeting.

11 **PLANNING APPLICATIONS –**

Reference	Applicant	Address
Amendment 17/00577/FUL - Armistice	Mr & Mrs M Heath	Armistice Sheriffhales Drive Sheriffhales Shropshire TF11 8QX
Description		
Erection of a replacement dwelling		
Parish Council Decision		
Cllr J Webb PROPOSED that application should be supported, subject to it meeting Shropshire Council criteria. Cllr G Tonkinson SECONDED , all AGREED .		

Reference	Applicant	Address
17/02761/FUL	Mr Paul Thexton - Laburnum Farm	Land South Of Laburnum Farm 68, Heath Hill, Sheriffhales
Description		
Change of use from agricultural grazing field to store facility for 50 caravans and 15 containers		
Parish Council Decision		
Concerns were raised that the application appears to be on an industrial scale. Further concerns were raised about the volume of traffic and the need for highways to undertake full evaluation. Cllr J Webb PROPOSED that the parish council raise concerns and object to application, Cllr G Tonkinson SECONDED , a vote ensued 4 against / 3 for.		

Reference	Applicant	Address
17/02884/FUL	Mr Tim Middleham	Littlehales House , Littlehales Road, Sheriffhales, TF10 9AW
Description		
Erection of detached 3 bay garage		

Parish Council Decision

Cllr J Webb **PROPOSED** that application should be supported, Cllr J Bubb **SECONDED**, all **AGREED**.

12 PLANNING APPLICATIONS DECISIONS – for information

REFERENCE	ADDRESS	DESCRIPTION	DECISION	DATED
17/00958/FUL	Spring Cottage , Kings Street, Weston Heath, Sheriffhales, TF11 8RX	Conversion of double garage into ancillary domestic accommodation (retrospective)	Grant Permission	21/06/17

13 VILLAGE HALL CONTRIBUTION

£5,000 has been agreed to be payable to village hall committee upon commencement of work. Funds will be released when the village hall committee submit commencement of work notice to Shropshire County council.

14 PLAYGROUND

Work has been completed on playground refresh and has been reviewed by Cllr MacWhannell and cheque raised.

Cllr G Tonkinson had assessed playing field and noted gaps in the boundary where children could pass through and suggested provision galvanised fencing around the perimeter
Cllr K Turley **PROPOSED** that as part of ROSPA inspection we request a report on safety of boundary with further quotes subject to this, Cllr N Edwards **SECONDED**, all **AGREED**.

15 FINANCE

a) *Cheque payments*

It was **RESOLVED** to approve and sign the following:

Chq No.	PAYEE	Description	Amount
1177	Shropshire Council	Playground refresh	£4,357.14
1178	Joanne Fellows	Clerk salary / expenses June & July 2017	£662.41
1179	HMRC	Clerk tax June/July	£150.40
1180	SALC	Councillor training	£28.20

b) *Reconciliation and Bank Statements for the months of April 2017 & May 2017.*

It was **RESOLVED** to approve and sign the reconciliation and bank statements.

c) *Receipts and payments for the month of April 2017 & May 2017.*

It was **RESOLVED** to approve and sign the receipts and payments.

d) *Electors rights drawing to close 14/07/17*

Councillors noted that there had been no requests to date for information and the closing date is tomorrow.

16 TO RECEIVE REPORTS ON ROAD SAFETY AND RELATED ISSUES AFFECTING PARISH

Burlington junction

Visibility at Nanny Murphy's Lane when exiting onto the A5 remains a problem, and further minor accidents have taken place over recent weeks and months as increased levels of traffic have come from Shifnal due to the closure of Coppice Green Lane at Idsall. Shropshire Council Highways is aware of problem is taking forward suggestions put forward at minimising danger.

Back Road Culvert

The council received an updated report on the closure and awaits further response from the Highways department when more work on feasibility of options available has been done.

Crackley Bank traffic congestion

The Safer Roads team to be asked for junction evaluation due to continuing concern about congestion and accident risk at this location. **ACTION** clerk to submit request again for this year. The clerk has requested meeting with Shifnal Council to look at joint working again. **ACTION** the Chairman will write directly to Shifnal Chairman to ask for a meeting.

20 is plenty campaign

Participation in the 20 is plenty campaign was discussed and supported in principle. It was **AGREED** to defer until local school involvement could be established and introduce if practical at a time that coincided with new road layout which is coming in later this financial year.

Road surface deterioration Evergreens

It was noted that the state of the road still presents an issue and Shropshire Council have re-assessed and will add it to schedule of works.

Hales Court parking and related issues

The Chairman has received correspondence relating to obstruction of visibility, parking for residents and associated matters. The Chairman **PROPOSED** that he would liaise with Star Homes. Cllr K Turley **SECONDED** all **AGREED**.

17 **ENVIRONMENTAL AND RELATED ISSUES AFFECTING THE PARISH**

Obstruction of Footpaths had been reported and correspondence forwarded to County Council for any necessary action. It was noted that following previous correspondence the Parish Council had asked for an update on measures undertaken to reduce environmental impact from Pig Farming at Meadow Farm. No reply had been received. A Log of incidents relating to this environmental nuisance and reported to the Parish Council continues to be kept. Following further concerns expressed directly Cllr Turley will be taking forward with appropriate County Council Departments.

After requests from the Parish Council Shropshire Council Environmental Health team have been investigating reported problems with rats at the site of empty property in the centre of the village.

Woodcote Quarry

The clerk reported that she had invited representation from Shropshire Council to this parish council meeting given concerns locally about work being undertaken at the proposed Quarry Site. Correspondence received indicated there was no update to provide as yet and so attendance at this time would not be of value.

It is noted that further information did become available about this major issue shortly after the meeting. This was not available to the Parish Council at the time this meeting was held

18 **DATE OF NEXT MEETING**

Thursday 14th September, 2017 at 7.30PM, Sheriffhales Village Hall

The Chairman declared the meeting closed at 9:55PM