

MINUTES OF THE SHERIFFHALES PARISH COUNCIL MEETING HELD ON THE 8TH NOVEMBER 2018 AT SHERIFFHALES VILLAGE HALL

Present: Councillors: Dr Alan MacWhannell (Chairman); Mr John Horne; Mr Neil Pulker; Mr Gordon Tonkinson; Mr Nicholas Edwards; Mr Kevin Turley and Mr Stewart Edmondson.

In attendance Clerk to the Council – Miss Jennifer Cree

102/18. Apologies for Absence.

Apologies of absence were received from Councillor Mr Bubb and Councillor Green due to other commitments.

104/18. Declaration of Councillors' Pecuniary Interests.

Councillor Horne declared an interest in relation to the grass cutting contracts and left the meeting for discussion on this matter.

Councillor MacWhannell declared a non-pecuniary interest in relation to the grant for the Parish Magazine.

Councillor Pulker declared a pecuniary interest in the item relating to Lightsource / SACREC.

103/18. Minutes of the Parish Council meetings held on the 13th September and the 17th October 2018

The Minutes of the meeting held on 13th September and the 17th October 2018, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings subject to the following corrections:

On Page 2 item 79/18 of the 13/9/18 minutes Grahame French is name is spelt incorrectly it should have an e on the end of Grahame.

104/18. Public Participation.

The public participation is for the public to address the Parish Council on matters that they wish to raise. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

Mrs Maya Estree addressed the Council to ask what was happening for the Remembrance Day celebrations on the 11th, and to express her concern that the large poppies put up last year were missing this year.

Mr Mike Goodridge asked for an update on the traffic calming improvements at Pinfold..

The Chairman informed both members that these were agenda items for discussion this evening.

Standing orders were reinstated.

105/18. To review tenders for grass cutting and maintenance for 2019-2022.

The tender documents were opened by the Clerk in the presence of the Vice Chairman Councillor Pulker.

The Clerk and Councillor Horne left the meeting for this item.

6 tenders were received for the contract the details are below:-

Tender 1 £3680
Tender 2 £1770
Tender 3 £2425.14
Tender 4 £2240
Tender 5 £1280
Tender 6 £1331.20

It was agreed that 3 Councillors (Councillors Bubb, Edwards and Tonkinson) should review the tenders in depth and make a recommendation to the Chairman and Vice Chairman on further action by the 19th November if possible.

106/18. RFO to present financial preparations (including 3 years YTD figures and draft budget for 2018/19) and Council to agree a 3 year budget plan if required.

The budget is attached as appendix 1 to these minutes. It was proposed by Councillor Kevin Turley and seconded by Councillor Neil Pulker to accept the budget as set out as appendix 1 to these minutes and request a precept of £15000 for 2019/20.

On a vote there were 6 for and 1 against.

It was agreed that the Clerk seek clarification in relation to the SACREC Accounts from the previous Chairman Mr Peter Bonsall and report back.

107/18. To report response from Shropshire Council re Woodcote Quarry if received.

Emails received from Grahame French:-

“Thank you for your email.

My comments on the letter sent to you by the Clerk to Sheriffhales Parish Council are below:

There are vehicles entering and leaving the site. However, these are in connection with the internal development of the site and all vehicles use the new entrance.

The target date for production is 31 January 2019. This is subject to the electricity supply being available to drive the screening plant and the completion of all the pre-commencement conditions, etc.

The concern regarding the access arrangements raise a number of issues:

- Signs are a highways issue and we cannot erect signs along a highway without permission.
- If there is a requirement to erect signs, we will be pleased to assist in whatever manner we can.

Road improvements to the B4379

NRS will this week make the first payment of £25,000 to Shropshire Council towards the B4379 junction improvements with a further payment in twelve-month's time as per the s106 Agreement.

The access into the site is complete and the sightlines required are achieved.

The view from the junction (B4379) for anyone turning out of the junction is much improved due to the removal of trees and rhododendron bushes. The footpath has been extended to the junction providing safe access across the front of the site for pedestrians, which was not available before.

With regard to the existing farm access, the gates are in the same position as previously and are some 10 meters from the roadway. One would hope the access when required would be operated safely by the farmer.

Working times:

I am unaware of any extended working times, but will reaffirm to the Site Manager the operational hours.

The status of the wall along the A41.

The main gated access including realignment of the wall has been completed.

The timber fence is a measure to define the sightlines until the wall is finally completed and the improvements to the junction of the B4379 are also completed. There are also legal matters to be dealt with including the transfer of land to the Highways Authority to allow the improvements to be carried out and the additional land dedicated to the Highways Authority. The original stone is stored on pallets within the site ready for re-use.

In addition to the above, NRS have a financial bond in place with the landowner to restore the site to its original condition or a condition varied by planning. This is a long stop arrangement covering the life of the quarry.

Finally, just as my own personal comment, I visited the site three weeks ago, some £3m has been invested in plant and infrastructure with the construction of this on-going and whilst I understand there will always be local concern regarding any quarry activity, the appearance of the site is exceptional as is the

infrastructure. Once operational, it will be an asset not only to the operators but also to the local community and Shropshire Council as it will provide substantial business rates which can be used to assist the less-abled. I am content to work with the local community on any matters that require attention that are unable to be dealt with by the day-to-day site management.

Regards
Robert Williams”

“Dear Jenny,

Thanks for your communication. I have asked the agent to update me on the detailed status of initial preparatory works at the site and will get back to you on this.

I would reaffirm that both planning permissions for the site have been issued (SC-MB2005-0336-BR & 17-03661-EIA) following completion of a legal agreement and the preparatory works currently being undertaken at the site appear to be in general accordance with the approved details. Applications to discharge time limited conditions are also currently being considered by the Council and are scheduled to be determined shortly (18-01945-DIS & 18-04795-DIS). No export of mineral will occur until relevant conditions have been discharged.

Work has been undertaken at the A41/B4379 junction and I understand that this has resulted in a significant improvement to northbound visibility. The legal agreement also requires that the grass verge area south of the junction is replaced with a level surface and this work is yet to be undertaken as it affects highway land.

In addition, the legal agreement requires financial contributions 1) towards the cost of improved signage at the quarry junction and 2) further improvements at the A41/B4379 junction. Under the wording of the Agreement the latter can be undertaken after the commencement of mineral extraction and will need to be subject to a risk assessment by the Highway Authority. This work will be progressed in due course in consultation with the Highway Authority and the Parish Council will be notified of the details at the appropriate time.

Regards
Grahame French”

Members were very dissatisfied with this response and it was agreed to write to all members of Shropshire Council attaching the conditions of the planning application to ensure members of the Council are aware of the conditions that should be in place prior to the site becoming operational. The Clerk to also copy in on this correspondence the MP Mark Pritchard.

108/18. To receive report if received from Shropshire Highways on Road Safety Audit undertaken late September.

The report is still awaited, and the Parish Council expressed its disappointment in this. Councillor Mr K Turley will try to progress this further for the next meeting. It was agreed a FOI should be considered if no satisfactory response was obtained.

109/18. To receive an update in development of Sheriffhales Neighbourhood Plan.

The Clerk has registered the interest of the Parish Council in developing a Neighbourhood Plan with Shropshire Council and informed Neighbouring Parish Councils and Town Councils of our intention using the Definitive Map as the area of the Neighbourhood Plan.

110/18. To consider new Community Infrastructure Levy arrangements.

A meeting was held on the 7th November, at Shire Hall to discuss the above item. We will be informed of new arrangements shortly.

111/18. Update on Playing Fields Boundary and tree works.

The Playing fields have been digitally mapped and marked out and pegs have been placed in various locations around the field.

The Arboricultural survey has been undertaken and report is imminent.

112/18. Hedgerow Burlington update.

No further update has been received in spite of the Clerk emailing again Shropshire Highways. Members agreed that the Clerk should initiate the formal complaint procedure on this matter as it has been over a year since site visits took place with Shropshire Highways.

113/18. Grants for the Community Choir and Christmas Cards update.

It was noted that previously it had been agreed to give a grant of £100 to the Parish Magazine organisers towards the printing of local Christmas Cards though Members had requested information on how any profit made would be used within the community. The Council was informed that after consultation funds raised would be used to assist in installation of a handrail for access to the church gate. Members agreed to issue the cheque for £100.

114/18. To purchase a laptop for the Clerk.

The Clerk has found costs for a HP laptop from Curry's at a cost of £399. Members agreed that the Clerk purchase a laptop from Curry's at a cost of circa £369.

115/18. To discuss Shropshire Placement Plan relating to Sheriffhales Parish Council

A copy of this document was circulated to all members prior to the meeting. At this time the contents were noted as the process for the Placement Plans are changing and comments at this stage would not be appropriate. This was deferred until further information is found.

116/18. To discuss Christmas Light Switch on and Remembrance Day.

It was agreed that the Council should confirm its Insurance arrangements were appropriate for the Installation and regularise its position in respect of Public Liabilities and Duties of Care if necessary. The Council noted the considerable contribution Mr Peter Young has made in supporting this event and has asked him to

continue to be Community lead for this event. It was agreed that, if possible, switching on of the lights should be coordinated with the Schools Christmas fair and take place between the 24th November and the 1st December.

Remembrance Day service is at the Church with a second service for the School on the following day. A Peal of Bells will be rung in the evening and has been registered nationally. A fire / beacon is being lit by a resident at 7pm. The Chairman thanked Councillor Turley for the idea of the silent soldier and the Clerk for sorting out the crosses. The feedback is that the display has been very favourably received

The large Poppies remaining from last year have been retrieved and are to be displayed with the names of each fallen soldier affixed as part of the Remembrance Service at the War Memorial with Wreaths laid both at the War Memorial and Commonwealth War Grave.

117/18. To comment on any Planning Applications received

Applications received:-

Conversion of redundant brick outbuilding into a leisure/changing facility and new outdoor pool area

The Manor Sheriffhales Shifnal Shropshire TF11 8QY
Ref. No: 18/04488/FUL | Received: Mon 01 Oct 2018 | Validated: Fri 05 Oct 2018 | Status: Pending Consideration

Conversion of redundant brick outbuilding into a leisure/changing facility and new outdoor pool area

The Manor Sheriffhales Shifnal Shropshire TF11 8QY
Ref. No: 18/04489/LBC | Received: Mon 01 Oct 2018 | Validated: Fri 05 Oct 2018 | Status: Pending Consideration

Creation of a new agricultural access

Ted's Farm Shop Hunger Hill Farm Sheriffhales Shifnal Shropshire TF11 8SA
Ref. No: 18/04804/FUL | Received: Thu 18 Oct 2018 | Validated: Thu 18 Oct 2018 | Status: Pending Consideration

The above applications were noted with no objection.

Discharge of Condition 21 (archaeology) relating to planning permission
SC/MB2005/0336/BR - Construction of access to B4379, extraction and processing of sand and gravel, re-profiling and restoration of the site, related highway works to B4379 and A41

Woodcote Hill Weston Heath Shropshire TF11 8RS
Ref. No: 18/04807/DIS | Received: Thu 18 Oct 2018 | Validated: Thu 18 Oct 2018 | Status: Pending Decision

Discharge of Conditions 7, 13a, 15a, 16, 17, 19, 20, 26 (in part), 36, 38, 40 (in part) & 42 relating to planning permission 17/03661/EIA - Proposed new access & installation of processing plant to facilitate sand & gravel extraction on adjacent Woodcote Wood site

Woodcote Wood Weston Heath Shropshire TF11 8RS

Ref. No: 18/04795/DIS | Received: Thu 18 Oct 2018 | Validated: Thu 18 Oct 2018 | Status: Pending Consideration

Members expressed their concerns over the above 2 applications especially in light of the issues under agenda item 107/18, and request that before any conditions are discharged all Planning conditions that should be in place prior to the site opening are.

118/18. Accounts for payment.

The accounts were presented as below:-

1237	0.00	Cancelled
1238	87.20	Inland Revenue
1239	121.14	Archer Signs
1240	40.00	ICO
1241	348.39	J Cree
1242	200.00	Royal British Legion
1243	0.00	Came and Company
1244	400.00	Sheriffhales Primary school
1245	35.20	Bulbs
1246	100.00	Sheriffhales Parish Magazine

119/18. Dates of Next Meetings and Future Agenda Items

Next meeting 10th January 2019 – Arrangements for next Remembrance Day 2019, Casual Vacancy update.

Further meetings 14th March 2019
9th May 2019
11th July 2019
12th September 2019
7th November 2019

Appendix 1 to the minutes of Sheriffhales Parish Council held on the 8th November 2018

PROPOSED BUDGET 2019/20				
Prepared by Jenny Cree, dated:	10/10/2018			
				Draft
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Receipts				
Precept	16,500.00	15,000.00	15,000.00	15,000.00
Highways Grant	0.00	0.00	0.00	0.00
Transparency Grant	0.00	0.00	1,500.00	0.00
Interest	0.00	0.00	0.00	0.00
VAT Refund	0.00	0.00	0.00	0.00
Total	16,500.00	15,000.00	16,500.00	15,000.00
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
Payments				
Salaries	3,500.00	3,700.00	3,500.00	5,750.00
Stationery/postage/printing/expenses	500.00	800.00	500.00	250.00
Telephone	0.00	130.00	0.00	100.00
Transport Expenses	0.00	100.00	0.00	100.00
Parish Magazine	220.00	220.00	220.00	220.00
Adverts	200.00	200.00	200.00	200.00
Events	0.00	0.00	0.00	0.00
Audit	300.00	320.00	300.00	320.00
Cllr/Clerks Training	300.00	500.00	300.00	150.00
Conference Fees	30.00	0.00	30.00	0.00
Elections	1,000.00	200.00	1,000.00	200.00
Subscriptions/fees	350.00	350.00	350.00	350.00
General Power of Competence	90.00	90.00	90.00	90.00
				No idea what this is for?
Insurance	800.00	800.00	800.00	350.00
Hire of Hall	250.00	250.00	250.00	250.00
				Reduced as this is the sum paid for the last 3 years
Parish Plan	0.00	0.00	0.00	1,280.00
Civic Service	250.00	250.00	250.00	150.00
Community donation	0.00	0.00	0.00	0.00
Playing field rent/maintenance	1,000.00	1,000.00	1,000.00	1,500.00
Playing Field Loan	3,500.00	3,240.00	3,500.00	3,240.00
				Required if going for Parish Plan
Tree Work	1,500.00	1,200.00	1,500.00	0.00
Bus shelter	10.00	0.00	10.00	0.00
Parish Council Fundraising	150.00	0.00	150.00	0.00
Notice Boards	50.00	50.00	50.00	0.00
Footpath Maintenance	300.00	500.00	300.00	300.00
Highway Maintenance	1,000.00	500.00	1,000.00	0.00
Christmas Tree	200.00	200.00	200.00	100.00
Lights Maintenance	0.00	0.00	0.00	0.00
War Memorial	500.00	300.00	500.00	0.00
Website	500.00	100.00	500.00	100.00
S137	0.00	0.00	0.00	0.00
	16,500.00	15,000.00	16,500.00	15,000.00
				Works to be completed in the current financial year.
				Never spent?
				Never Spent?
				Never spent?
				Sometimes used.
				Never spent?
				Reduced as never spent
				Reduced to reflect exp.