

Sheriffhales Parish Council

*Including the communities of Sheriffhales, Lilyhurst, Burlington, Heath Hill,
Weston Heath, Redhill and Chadwell*

Minutes of a the Parish Council Meeting held in Sheriffhales Village Hall on the 10 September 2015 at 7.30pm.

Present: Cllrs **Peter Bonsall** (Chairman); John Horne; Mrs Janet Jones; Alan MacWhannell; Richard Maddocks; Neil Pulker; Gordon Tonkinson and John Webb.

In attendance: Anne Chalkley – Clerk. Carol Binnington New Clerk. Shropshire Council Cllr Kevin Turley. Public 5

48/15	CHAIRMAN’S WELCOME AND ANNOUNCEMENTS – The Chair welcomed all present.
49/15	APOLOGIES – Cllr Anne Jackson (unwell). Cllr Mrs Jones had bought a card for all members to sign and asked if she could purchase flowers for Cllr Mrs Jackson. It was AGREED for Cllr Mrs Jones to purchase flowers for Cllr Mrs Jackson on behalf of the Parish Council.
50/15	DISCLOSABLE PECUNIARY INTERESTS – Cllr Webb declared his BIAS to agenda item 57/15.
51/15	DISPENSATION - None
52/15	SHROPSHIRE ASSOCIATION OF LOCAL COUNCILS – SPEAKER DIANNE DORRELL Dianne introduced herself to the members and gave them some information of her qualifications, skills and knowledge. She handed to each member a copy of the Membership Agreement and highlighted the following: a) They offer an Advisory Service to both Clerks and Chairman’s. b) Trying to be more visible in areas with regards training and just last night training was taking place in Dawley. Dianne handed to all members a list of forthcoming training. c) Information Bulletins are sent out to keep you informed of any updates and 40 bulletins were sent out last year. d) There is an Association of Local Councils in each county. e) They also support Clerks undertaking their CILCA qualification. f) The Parish Council is allowed two representatives to attend the Area Committees. g) SALC gives advice to Councils on loan applications, checks and submits to the Public Works Loans Board. h) They lobby about issues such as the Council Support Grant. i) The latest is the Transparency Code and she was pleased to see that our website complies with this code, but asked if they would put on members who have attended training courses. j) They do not always get it right and there is a complaints procedure in place in case they get it wrong. k) These are just some of the things SALC undertake for the Town and Parish Councils. Some of the members expressed just how much they appreciate the training given and have found it excellent. Dianne informed the members that she has checked out training in many organisations and SALC is the cheapest around. The Chair thanked Dianne and she left the meeting.
53/15	PARISH PLAN – Mark Smith reported that he had received support from Cllrs Webb and Pulker with the Parish Plan. He will be sending out the questionnaire to all the households in the Parish very soon and should have them back before the next Parish Council Meeting. The Clerk informed Mark that once the questionnaires are returned Shropshire Council will arrange to collate the information and produce the Parish Plan for the Parish Council. Cllrs Webb and Pulker with Mark Smith will follow this up.
54/15	PUBLIC PARTICIPATION SESSION – <i>An opportunity for the public to speak to the Council on</i>

Signed:..... Date:.....

	<p><i>matters that concern the Parish.</i></p> <p>Resident Ian Hodgings who lives in Wisteria Cottage, Sheriffhales, reported that the Highways Agency had visited the area and undertook a survey. The footpath is very dangerous and could the Parish Council find out exactly what they were doing.</p> <p>Resident Peter Young reported that the hedges in the playing field needs cutting. The Christmas Lights electricity box needs updating and the electrician has quoted £200 for double sockets and a new box as it is a health and safety issue. As the time period was short, Peter has asked the electrician to carry out this work. After discussion the Parish Council the council took a vote whether this work should be carried out. The vote was four against and four for the work to be carried out. The Chair had the casting vote and voted for the work to be carried out in this instance as it was a health and safety emergency issue. Peter was asked that in future no work to be agreed or carried out until it had been brought to the Parish Council meeting to be discussed and agreed.</p>
55/15	<p>MINUTES – It was RESOLVED to approve and sign the amended minutes dated 9 July 2015.</p> <p>MATTERS ARISING – Cllr Webb asked the Clerk to send another reminded to Alice Dilly of Highways to cut the hedge at the Burlington Junction. Cllr Webb also requested that the Parish Council meet with Shifnal Council with regards the Burlington Junction and Crackley Bank problems. It was AGREED for Cllr Bonsall to contact Shifnal Council to arrange a meeting for both of the councils and discuss the road layout.</p>
56/15	<p>PLANNING APPLICATIONS –</p> <p>Reference: 15/03290/FUL (validated: 30/07/2015) Address: Pear Tree Farm, Kings Street, Weston Heath, Sheriffhales, Shifnal, Shropshire, TF11 8RX Proposal: Erection of a single storey front extension Applicant: Mr R Smith Decision: No objections.</p>
57/15	<p>PLANNING APPLICATIONS – <i>To consider any other planning applications received after the issue of the agenda (to be notified at the meeting).</i></p> <p>Reference 15/02739/FUL (validated 21/07/2015) Address – Peaton House, Burlington Court, Burlington, Sheriffhales, TF11 8BW Proposal – Erection of single storey glazed extension linked to two storey garage extension with first floor living accommodation.</p> <p>Cllr Webb explained that when this planning application was submitted five years ago he had no objection. However, he does not support this new planning application on the grounds that the design and scale of the application is not in keeping with the other properties. He has concerns with the type of materials that will be used and there are conservation issues as well. Neighbours are concerned with the loss of light and size of the dwelling.</p> <p>Cllr Webb left the meeting while the members make their decision.</p> <p>After discussion it was AGREED that Cllr Turley take this planning application to Shropshire Council Planning Committee and the Parish Council also submit their comments that they want this planning application to go to Committee and they will submit their comments at a later date once they have viewed the application carefully.</p> <p>Cllr Webb returned to the meeting.</p>
58/15	<p>PLANNING APPLICATIONS DECISIONS –</p> <p>a) Reference: 13/02476/FUL - Laburnum Farm, 68 Heath Hill, Sheriffhales - Erection of an affordable dwelling and detached garage – Awaiting decision.</p> <p>b) Reference: 14/04830/FUL - Proposed Residential Development SW Of Village Farm, Sheriffhales, Shropshire - Erection of 2 no. dwellings; formation of vehicular access,</p>

	Shropshire, TF11 8RD) – Refused.																																																
	c) Reference: 15/00859/LBC and 15/00858/FUL - Erection of single storey garden room following demolition of existing single storey extension; replacement of flat roof over garage with tiled pitch roof affecting a Grade II Listed Building. Grant Permission.																																																
	d) Reference: 15/02876/FUL - Telecommunications Mast Chadwell Grange, Weston Heath, Sheriffhales, Shropshire, TF11 8JH - Removal of the existing 3No. antennas and steelwork, to be replaced by the installation of 6No. multi-band antennas mounted to a new antenna support brackets upon the existing headframe; also 3No. RRU's and 1 no. transmission dish affixed to the existing lattice tower as well as 2No. ground based radio equipment cabinets and ancillary development thereto. Grant Permission.																																																
	a) Reference: 15/02757/VAR - Sheriffhales County Primary School, Sheriffhales, Shifnal, Shropshire, TF11 8RA - Variation of Condition No. 1 attached to Planning Permission CC2005/0012 dated 23 June 2005 to allow for the retention of the demountable accommodation for a further temporary period of ten years. Grant Permission.																																																
59/15	SOLAR FARM – a) Letter from Department of Communities and Local Government – Cllr Tonkinson circulated the letter that he had sent to the Secretary of State to all members. Members felt that the letter should have been circulated to all members for comments before it was sent to the Secretary of State. Cllr Tonkinson reported that it was minuted and <u>AGREED</u> at the last meeting for him to write the letter and send it to the Secretary of State and no mention of circulating it to all members before it was sent off. After further discussion it was <u>AGREED</u> the members comment on the letters at the next meeting. b) Solar Farm Community Benefits – Cllr Bonsall reported that he has spoken in length with Lightsource regarding the Community Benefits and he read out an e-mail he had received. It appears that the figure would be approximately £15,000.																																																
60/15	FINANCE – It was <u>RESOLVED</u> to approve and sign the following: a) Cheque payments																																																
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	b) Cheque payments after the agenda had been sent out. c) Reconciliation and Bank Statements for the month of July 2015. d) Receipts and payments for the month of July 2015.																																																
61/15	SHERIFFHALES PLAYING FIELD –																																																

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	<p>a) Cutting of the hedge from the access to the signpost along Mr Kind's garden and play area – Alan Harding £120 + VAT – Council to agree. After discussion it was AGREED the Clerk contact Alan Harding and ask if he could cut the hedge when he was there cutting the grass and let the Council know the extra cost.</p> <p>b) Access into the Playing Field – Cllr Tonkinson reported that he had now agreed the contents of the Declaration and has signed the paperwork in front of a solicitor and sent the completed document to Sarah Musgrove, Legal Team at Shropshire Council. The members thanked Cllr Tonkinson and the Clerk for steering this through.</p> <p>c) Fields in Trust – After discussion it was AGREED that the Protected Field Non-Charitable Deed of Dedication sent by the Fields in Trust to the Parish Council to view was correct.</p> <p>d) Future of the Playing Field – It was AGREED that the future of the playing field be on the next agenda.</p>
62/15	POST OFFICE/SHOP PROVISION FOR SHERIFFHALES - Nothing to report.
63/15	<p>VILLAGE MATTERS - TRAFFIC CONCERNS/ROADWORKS ECT –</p> <p>Cllr Webb asked the Clerk if she would please contact Alice Dilly to find out what is happening about cutting the hedge at the Burlington Junction.</p> <p>Concerns were also noted regarding the Crackley Bank issue.</p>
64/15	REPORT FROM MOST RECENT SCHOOL GOVERNORS MEETING – Cllr Tonkinson reported that they only have three meetings a year and there was nothing to report at present.
65/15	<p>DELEGATES REPORTS –</p> <p>Cllr Pulker reported that he had attended the Village Hall Meeting and squaring off the corner of the hall and making a coffee bar was discussed.</p> <p>Cllr MacWhennell reported that he had attended the planning meeting for the Local Joint Committee on the 9 September. Cllr MacWhennell will be sending out the draft agenda to all members before the meeting next Thursday.</p>
66/15	NEW WEBSITE – Cllr Pulker asked the members if instead of using their personal e-mails to used for example: neil.pulker@sheriffhales.org . By adopting a common format it would make it easier for members of the community to communicate with councillors. It was AGREED for the Clerk to review options.
67/15	CORRESPONDANCE RECEIVED SINCE LAST MEETING – <i>There were no correspondence received.</i>
68/15	URGENT ITEMS NOT ON THE AGENDA –There were none.
69/15	NEXT MEETING: 12 November 2015 at 7.30pm in Sheriffhales Village Hall
70/15	EXCLUSION OF THE PRESS AND PUBLIC - It was RESOLVED To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matter.
71/15	NEW CLERK – Although the new Clerk, Carol Binnington had met the members before the meeting, Cllr Bonsall official welcomed her to the Parish Council and thanked the outgoing Clerk, Anne Chalkley for all her hard work.
	The Meeting Closed at 9.30pm.