

Sheriffhales Parish Council

*Including the communities of Sheriffhales, Lilyhurst, Burlington, Heath Hill,
Weston Heath, Redhill and Chadwell*

Minutes of a the Parish Council Meeting
held in Sheriffhales Village Hall
on the 10th March 2016 at 7.30pm.

Present:	Cllrs: Gordon Tonkinson (Chairman); Mr John Horne; Mrs Janet Jones; Alan MacWhannell; Richard Maddocks, Neil Pulker and John Webb.
In attendance:	Joanne Fellows – Clerk, Cllr Kevin Turley - Shropshire Council Shropshire

126/15	Chairman’s Welcome and Announcements.
	The Chairman welcomed all present.
127/15	Apologies
	Councillors: Peter Bonsall – work commitment. Anne Jackson – unwell Cllr P Bonsall sent apologies for not being able to chair tonight due to a business meeting. It is the first meeting that he has been unable to attend for a while. He wished the new clerk well for her first meeting. Cllr N Pulker expressed that due to circumstance of Cllr Anne Jackson’s absence please could it be agreed to extend term of leave. Cllr G Tonkinson supported and suggested 6 month extension, all councillors <u>AGREED</u>
128/15	Disclosable Pecuniary Interests
	Item 133/15 & 134/15(a) – Councillor Pulker declared that he is the owner of the property.
129/15	Dispensations
	None
130/15	Public Participation
	Padlock on playing field gate Mr Pat Kind wanted to bring attention to the fact that the padlock on the playing field was found to have been replaced. He went to unlock gate but found a replacement padlock and key had been left on the gate. The original padlock must have been broken and removed and whilst it has been replaced it has not been notified to anyone of the circumstances. Names were indicated of the people involved in entering the playing field after cutting the lock from the entrance gate of the playing field. The lock had been removed. The Chairman stated he had obtained the original very strong padlock and fitted it, the lock had been donated by a local person, this was some 30 years ago. The Chairman stated that he felt the police should be informed and those responsible should pay for an equivalent replacement. Permission should have been sought. There was no indication that it was an emergency. The replacement lock is not substantial so a request to purchase a robust padlock was requested. Cllr G Tonkinson <u>AGREED</u> , all councillors <u>SECONDED</u> . Cllr G Tonkinson will purchase padlock and give to keyholders. All members agreed that matter will need to be looked into further, Cllr J Webb suggested that maybe a sign with details of keyholder/s could be erected. Solar Farm funds Mr Andrew Gough asked if the solar farm funds held could be used to extend village hall. Cllr G Tonkinson recommended to bring suggestion to Annual Parish meeting where all ideas will be discussed. Cllr N Pulker confirmed that the community need to get involved on how the money is

spent for the good of the parish. A community committee with a cross section of parishioners is been considered.
Mrs Mary Jones asked who decides who is on committee?
Cllr G Tonkinson said that Cllr P Bonsall led initial set up but it is open to all to take committee forward.
Cllr Janet Jones would like to see all areas of the community get involved, including WI, scouts, bowling club to name a couple.
Cllr A MacWhannell agreed that community is key and fully supported their involvement. Steven asked if funds from Lightsource could offset load for playing field?
Cllr G Tonkinson said that £15,000 has been received and another £9,000 is due later this year. Whilst it would be good to look at funding playing field it should benefit parish and different organisations within parish.
Cllr J Webb said that the funds from Lightsource need to be used for eco friendly projects. Mr Anton Gunter commented that to fund playing fields would be eco friendly and loan would be reduced for parish.
Cllr G Tonkinson said that a Government loan had been agreed with a low interest rate of 2.7%.
Cllr R Maddocks agreed that terms of loan were favourable and that it would be worth considering other options before acting in haste to pay loan back.

Road Safety

Cllr Kevin Turley would like councillors to decide on whether or not to adopt proposed amended option 4. He has been made aware that a petition is going around recommending 20mph plus a pedestrian crossing but this needs to be considered as a separate issue. To have a pedestrian crossing street lighting is required which could cause delay in getting any actions. Cllr Turley re-iterated safety is paramount and asked for councillors to come to agreement on road safety amended option 4 proposal.
Cllr A MacWhannell said it is important to get it right.
Mr Ian Hodgetts said that since 2004 the speed limit has been reviewed and reduced from 60mph to 30mph. The petition is good in principle but it needs to highlight that to get modifications there are further considerations such as street lighting.
The Chair in reply to Mr Ian Hodgetts said "the speed limit through the village was reduced to 40mph in the late 1970's and did not remain at 60mph up until 2004 when it was reduced to 30mph.
The Chairman reminded Cllr Turley that the petition was to give the necessary public support to the Parish Council's unanimous decision 14th January 2016 to have a 20mph and a pedestrian crossing through the centre of the village. That was the decision which should have been forwarded to Shropshire County Council immediately after the Parish Council meeting of the 14th January 2016 for their consideration and taking into account all the facts, these to be examined by the traffic engineering section.
Mr Chris Blakemore commented that it is not only Sheriffhales where speeding was an issue but outskirts of parish also have issues.
Mr Anton Gunter said that people in the parish are the best placed to give feedback.
Cllr J Webb remarked that street lighting would need to be funded and maintained which would need to be bourn in mind.
Petition to request 20mph speed limit through Sheriffhales will be circulated at Annual Parish meeting in April. A vote will be taken on agenda item 136/15 to amended option 4 proposal.
Whilst the chair was proposing the above action, Cllr J Webb said that we had to take note of Alice Dilly and Cllr Turley and accept that the road safety issue needed to be split into two phases - Option 4 with agreed amendments, as is on the table today, being phase 1, and the pedestrian crossing/20mph speed limit as phase 2. Far from denying the village its road safety improvements if we were to adopt option 4 only, as had been suggested from the chair, we would be denying the village if we did not vote on the matter immediately, as, according to Alice Dilly, the funding would be lost, and so it proposed a vote on the matter, with the postponement of the discussion on phase 2. It was AGREED that phase 2 be discussed at the Annual parish meeting in April.
The Chairman reminded members that a decision of the Council could only be changed by a given number of Councillors requesting in writing to call an Extra Ordinary meeting of the Council to reconsider a decision or by a six month lapse of time.

	<p>Councillor selection Mr Anton Gunter asked how do parishioners get selected to be on parish council. Cllr G Tonkinson said that a vacancy has to arise or through election which is on a four year cycle.</p>
131/15	<p>Minutes and Matters Arising</p> <p>It was RESOLVED that the Council approve and sign the minute of the meeting dated 14th January 2016. With an amendments as follows: 114/15 – Comment to be added in “RESOLVED that the council agreed to support a 20mph speed limit through the village”.</p> <p>MATTERS ARISING 109/15 - carried forward to next meeting. Meeting with both councils to be arranged to discuss road layout. Clerk to contact Alice Dilly regarding Burlington junction hedge cutting. 119/15 – Cllr Alan MacWhannell confirmed that a new Headteacher has been appointed and is due to start September 2016.</p> <p>All councillors (with the exception of Cllr J Horne who abstained due to none attendance at January meeting), AGREED the minutes as being a correct record, a copy has been placed in the minute book.</p>
132/15	<p>Planning Applications Received</p> <p>16/00609/FUL (validated 22/02/16) Address: Junipers Kingstreet Grange Barns, Sheriffhales TF11 8RZ Proposal: Application under Section 73a to the Town and Country Planning Act 1990 for the erection of a garden shed Applicant: Mr Dharaminder Banga Decision: no objections</p> <p>16/00554/FUL (validated 12/02/16) Address: Lilleshall Hall, Lilleshall, Newport, Shropshire TF10 9AT Proposal: Alterations to existing access and pathway to improve accessibility to include landscaping works Applicant: Serco Leisure Operating Limited Decision: no objections</p> <p>16/00555/FUL (validated 12/02/16) Address: Lilleshall Hall, Lilleshall, Newport, Shropshire TF10 9AT Proposal: Alterations to existing access and pathway to improve accessibility to include landscaping works Applicant: Serco Leisure Operating Limited Decision: no objections</p>
133/15	<p>Planning Applications (received after agenda set)</p>
	<p>Cllr N Pulker removed himself from discussion.</p> <p>a) Ref. No: 16/00465/TCA Validated: 03 Mar 2016 Reduce 3 no Conifers by 3 meters and reshape within Sheriffhales Conservation area. Walnut Tree Cottage Church Lane Sheriffhales Shropshire TF11 8RD Decision: No objections</p> <p>Cllr N Pulker re-joined meeting</p> <p>b) Ref. No: 16/00922/TCA Validated: 29/02/2016 Variation of Condition No. 2 (approved plans) attached to Planning Permission 14/04712/FUL dated 21 January 2015 Oaklea , 96 Damson Lane, Weston Heath, Sheriffhales, TF11 8RU</p>

	It was <u>AGREED</u> that councillors will review application and email their comments to the clerk who will collate responses and update Shropshire Council planning website.
134/15	Planning Application Decisions
	<p>a) Ref. No: 16/00465/TCA Validated: Thu 04 Feb 2016 Status: Granted To pollard 1no Willow to 3-4m in height and reduce 1no Hazel by 3-4 branches within Sheriffhales Conservation Area Walnut Tree Cottage Church Lane Sheriffhales Shropshire TF11 8RD</p> <p>b) Ref. No: 16/00272/VAR Validated: Tue 26 Jan 2016 Status: Awaiting decision Variation of Condition No.3 (Construction Traffic Plan) attached to planning permission 15/01366/FUL dated 01.07.15 to approve revised Construction Traffic Management Plan Proposed Solar Farm To The West Of Sheriffhales Shropshire</p> <p>c) Ref. No: 16/00222/FUL Validated: Tue 26 Jan 2016 Status: Awaiting decision Erection of two storey extension to side and rear and partial first floor extension above flat roof garage 8 The Evergreens Sheriffhales Shropshire TF11 8SB</p> <p>d) Ref. No: 15/05606/FUL Validated: Mon 18 Jan 2016 Status: Awaiting decision Erection of a single storey extension and conversion of garage into additional living accommodation; alteration of flat roof over garage; formation of terrace The Manor Sheriffhales Shifnal Shropshire TF11 8QY</p> <p>e) Ref. No: 15/05607/LBC Validated: Mon 18 Jan 2016 Status: Awaiting decision Works to facilitate the erection of a single storey extension and conversion of garage into additional living accommodation; elevational alterations; roof alterations; internal alterations including removal of walls affecting a Grade II Listed Building The Manor Sheriffhales Shifnal Shropshire TF11 8QY</p> <p>f) Ref. No: 15/04616/FUL Validated: 03 Nov 2015 Status: Granted Erection of agricultural building and associated earthworks and landscaping Land South West of Chadwell Park Farm, Chadwell, Newport, Shropshire</p> <p>g) Ref. No: 15/05310/FUL Validated: Fri 04 Dec 2015 Status: Granted Erection of a new education block to include 3 new classrooms and school hall for existing residential care and education facility. Amberleigh Care Ltd The Oaks Redhill Shifnal Sheriffhales Shropshire TF2 9NZ</p> <p>h) Ref. No: 15/04952/DIS Validated: Fri 27 Nov 2015 Status: Granted Discharge of condition 7 (bat boxes) relating to planning permission 15/01366/FUL - Installation and operation of a solar farm and associated infrastructure Proposed Solar Farm To The West Of Sheriffhales Shropshire</p>
135/15	Solar Farm
	<p>Cllr P Bonsall sent an update on the solar farm which was read out at meeting as follows:</p> <p>“I received an email from Lightsource to say that the Phase 1 solar farm has produced 411,876 kwh in the two months since being switched on in January. I calculate that this could run my Apple computer here for 2 million hours. The average modern house consumes around 3,333kwhrs per year of electricity in two months, so it could ‘run’ 123 houses in this time. But of course part of the house consumption is during the night hours when the lights come on, during this period the solar farm produces zero energy. That’s why I prefer the Apple Computer analogy.</p> <p>With regard to the second phase, Lightsource have assured me that the installation will be complete and connected by their deadline of 01st July 2016. As requested by Lightsource and as detailed in the Parish Magazine, we have organised a Committee consisting of the relevant parties from the Community. This will meet to discuss projects for support from the</p>

ongoing contribution from the second phase of the Solar Farm.
 Cllr Pulker and I visited Lightsource's offices to discuss a matter where Lightsource were insisting that the Committee became a CIC (Community Interest Company) in its own right. Cllr Pulker pointed out to Lightsource that many of the proposed members of the Committee would find themselves in potential conflicts of interest if it were to be the case. We both pointed out that the Parish Council was a well audited entity governed by national standards and would meet their need for an "asset locked" entity as detailed in the Government requirements for the Community Interest Company formed by Lightsource of which Lightsource agreed."

Cllr R Maddocks enquired as to who it would be proposed to go on the committee. Cllr N Pulker suggested (but not confirmed or exhaustive), Cllr P Bonsall, School representative, M Morris from the church, WI member, himself to name but a few. The members would be a broad selection to capture a cross selection from the community. Cllr R Maddocks expressed that rules of committee would have to be defined and that spend was decided by committee with consultation with parish council. Cllr A MacWhannell agreed that everyone would need clarity of roles and how the community benefits. Cllr J Horne suggested that invitations to all community groups should be issued for their involvement. Cllr J Webb reminded councillors that all hamlets need to be included. Cllr G Tonkinson said we need to ensure that committee is set up and is compliant for the community and Lightsource. It was suggested that legal advice could be sought. Cllr A MacWhannell suggested that before going down the legal route to obtain clarity from Lightsource on its requirements.

Decision: It was PROPOSED by Cllr A MacWhannell and SECONDED by Cllr J Webb for Cllr P Bonsall / Cllr N Pulker to contact Lightsource to clarify roles and requirements of arrangement. ALL AGREED

136/15 **Consultation update Road Safety**

Following discussion under agenda item 130/15 Public Participation, Cllr J Webb PROPOSED that councillors should vote on the amended option 4, SECONDED Cllr J Horne / Cllr N Pulker.

Before the vote was taken, the Chairman again reminded members that the Parish Council's decision of the 14th January 2016 could not legally be overturned in this short time span for the reasons given earlier in meeting.

The Chairman found it necessary to ask Cllr Turley to resume his seat when from the public area he stood and shouted out during discussion of this item by Parish Councillors saying "Get and support this option, I have been told there is no funds for anything else, support the people".

A vote was cast as follows:
 4 – In favour
 2 – Against (Cllr G Tonkinson asked it to be noted his vote against)
 1 – Abstained
 Clerk will advise Alice Dilly of vote results.

137/15 **Finance**

a) Cheque payments
 It was RESOLVED to approve and sign the following:

1100	£83.79	Clerk (JF) expenses
1101	£242.90	Clerk (JF) salary Feb/Mar
1102	£60.60	HMRC NI Cont (JF)
1103	£141.07	Clerk (CB) expenses
1104	£10.00	Stationery

	<p>b) <u>Cheque payments after the agenda had been sent out.</u> None</p> <p>c) <u>Reconciliation and Bank Statements.</u> Clerk has taken ownership of accounts as of 08th March 2016. Once reviewed clerk will email councillors copy of accounts for their approval. <u>ALL AGREED</u></p> <p>d) <u>Receipts and payments.</u> Same as point c) above.</p>
138/15	Sheriffhales Playing Field
	a) Field in Trust – Protected Fields Non-Charitable Deed of Dedication. All up to date.
139/15	A & E Facilities in Telford
	It was confirmed that the council had registered their interest as stakeholders in proposals for the service reconfiguration of accident and emergency services in Shropshire and supported the retention of these services at the Princess Royal Hospital Telford.
140/15	Village Concerns
	Lark Rise Shropshire Council are currently reviewing their assets, so potentially this land could become available. Cllr G Tonkinson to follow up before next meeting.
	Parish Plan Grant funding from Shropshire Council had been obtained to support the refresh of the Sheriffhales Parish Plan to the sum of £1000. This funding was dependant of match funding of 30% of this amount by the Parish Council. This was agreed at the meeting. Councillor MacWhannell reiterated his thanks to all those who had contributed to the original plan and participated in the subsequent work to refresh and renew it.
	9:00PM Cllr R Maddocks and Cllr J Jones left meeting
141/15	Report from most recent School Governors Meeting
	Cllr Tonkinson attended school governors meeting 08 th March 2016. A new Headteacher has been appointed, Sarah Hodgson and will start September 2016. Cllr N Pulker asked Cllr G Tonkinson how many of the children who attend school are from parish? Cllr G Tonkinson will enquire. Phillip Green (public) commented that one of the reasons he moved to Sheriffhales was the school. Looking forward there maybe opportunities to promote school within Shifnal area where new houses are being built.
142/15	Delegates Reports
	Nothing to report.
143/15	New Website
	Deferred until next meeting.
144/15	Grants
	Minor Highway and Environment Maintenance Grant 2016/17 Application to be completed, it was <u>AGREED</u> by all councillors to submit request for £1,500. Clerk to liaise with Cllr G Tonkinson with regards to completion of form.
	Transparency Code for Smaller Authorities Clerk has made enquiries about grant. Due to turnover 2015/16 exceeding £25k pa unfortunately we did not qualify.
	Vfestival monies We have received £500 this financial year, clerk will send a letter to thank organisers for contribution.

145/15	Correspondence
	A card for Carol was circulated for councillors to sign.
146/15	Urgent Items Not on the Agenda
	Civic Service date has been confirmed as 22 May 2016. Clerk asked councillors for their agreement to contact WI with regards to arranging refreshments. All AGREED. Invitations to be issued to neighbouring parishes. Clerk to liaise with Cllr G Tonkinson with regards to invitation list.
147/15	Date of Next Meetings
	Annual Parish Meeting - Thursday 14 th April 2016 at 7.30pm in Sheriffhales Village Hall Annual Council Meeting – Thursday 12 th May 2016 at 7.30pm in Sheriffhales Village Hall
	Meeting closed 9:35PM