

Minutes of Parish Council Meeting

held in the Village Hall, Sheriffhales
on the 09th November 2017 at 7.30pm.

Present:	Cllrs: Dr A MacWhannell (Chairman); Mr J Bubb; Mr N Edwards; Mr J Horne; Mr N Pulker; Mr Gordon Tonkinson Mr K Turley & Mr J Webb
In attendance:	Joanne Fellows – Clerk,

01 **CHAIRMAN'S WELCOME AND ANNOUNCEMENTS.**

Cllr A MacWhannell welcomed all present.

02 **APOLOGIES**

Cllr P Green – travelling

03 **DISCLOSABLE PECUNIARY INTERESTS**

They will be annotated at the relevant item in the minutes.

- 04 **DISPENSATION** – To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Chair (and/or) Clerk prior to the meeting).
No requests received

05 **PUBLIC PARTICIPATION SESSION**

Armistice Memorial

A service in conjunction with the school is being held at the war memorial tomorrow starting at 10:45am – councillors invited

Remembrance Service 11th November

Service starts at 10am at St.Mary's Church, leading up to war memorial for 11am, councillors encouraged to attend.

Christmas Lights

Following donation from parish council Mr P Young has purchased a Santa which will form part of display from 18/11/17.

Footpath

Mr P Young feedback that Mr P Baker would be willing to volunteer clearing footpath from Sheriffhales village to Atwell. Also R Llewellyn has offered to undertake footpath works.

Safety Mirror

The new safety mirror at Marsh Lane is not very effective as it distorts view. It was requested to raise with highways.

Kettlemore Lane

During the road works people have been turning up Kettlemore Lane and then having to turn around. It was requested to ask the highways team to put a sign up that the road is a no through road.

- 06 **CORRESPONDENCE RECEIVED** - Chairman / Clerk to bring to councillors attention correspondence received from members of public

- a) Bus Shelter repairs Shropshire County Council reviewing local transport sustainability and local resource implications. It has been brought to the attention of the parish council that the bus shelter needs some maintenance. It was **AGREED** to defer discussion until after the road improvements are finished on the B4379 and a full assessment can be

undertaken.

- b) Formal request for allotment facility within parish. This has been raised previous and there is still interest within the parish to have allotments. There is the possibility that residents could form a local society to administer. It was **AGREED** to defer to enable council to approach land owners with request and from that a costing analysis to be drawn up.
- c) The parish council notice board near the village hall has been repaired. It has been observed that there is no control over what adverts have been placed on the board previously so it was questioned if councillors had an objection to stating the boards are for parish council business and voluntary organisations. The majority voted in favour and **AGREED** to take that stance.
- d) Yesterday correspondence was received - Lilleshall Neighbourhood Plan - Supplementary Consultation, 8th November 2017 - 5th December 2017. Details have been emailed to councillors and should they wish to comment will do so independently.

- 07 **MINUTES** - To approve and sign the minutes dated 14th September 2017, extra meeting 07th September 2017 & extra meeting 28th September 2017. It was **PROPOSED** by Cllr K Turley to accept minutes dated 14th September 2017 as being a true record, subject to the following corrections being made;
- Item 13 – change Mr B Waters to Mr B Brown

Minutes dated 07th and 28th accepted as true record.

Cllr J Horne **SECONDED**, all **AGREED**.
A copy has been placed in the minute book.

08 **ENVIRONMENTAL NUISANCE**

Cllr A MacWhannell and Cllr N Pulker observed that they had been affected by environmental nuisance and lodged personal complaints about matter. Richard Hallows (Regulatory Services Operations Manager) Shropshire Council Was invited to meeting however as a Statutory Notice was served under the provisions of the Environmental Protection Act felt it would be inappropriate to discuss aspects of the matter any further. Court case is due to be heard 10th January 2018.

09 **PLANNING WOODCOTE QUARRY SITE – 17/03661/EIA**

Cllr J Bubb declared interest so abstained from discussion. Planning has been suspended for time being as Telford and Wrekin Council own part of the land and were not consulted in initial application, so it has to be revisited. Councillor N Edwards **PROPOSED** that case officer is contacted and timescales. Cllr J Horne **SECONDED**, all **AGREED**. It was added that when timescale ascertained to invite case officer to public meeting.

10 **PLANNING APPLICATIONS RECEIVED**

Reference: 17/04653/FUL (validated: 03/10/2017)
Address: Proposed Dwelling At Redhill Stud, Crackleybank, Sheriffhales, Shropshire
Proposal: Erection of 1No Rural Workers Dwelling; formation of vehicular access
Applicant: Ms Stacey Hancock (Redhill Stud Farm, Crackleybank, Sheriffhales, Shropshire, TF11 8RX)

Cllr J Webb **PROPOSED** that council lodge no objection. Cllr G Tonkinson **SECONDED**. All **AGREED**.

11 **PLANNING APPLICATIONS DECISIONS** – for information

Reference: 17/00577/FUL (validated: 16/02/2017)
Address: Armistice, Sherifhales Drive, Sherifhales, Shropshire, TF11
Proposal: Erection of a replacement dwelling
Decision: Grant Permission

Reference: 17/02254/FUL (validated: 31/05/2017)
Address: The Manor, Sherifhales, Shifnal, Shropshire, TF11 8QY
Proposal: Erection of single storey extension to existing outbuilding; insertion of doors and dormer windows; conversion of part of outbuilding to form gym/studio and part of first floor to office use for ancillary use (amended description).
Decision: Grant Permission

Reference: 17/02255/LBC (validated: 31/05/2017)
Address: The Manor, Sherifhales, Shifnal, Shropshire, TF11 8QY
Proposal: Erection of single storey extension to existing outbuilding; insertion of doors and dormer windows; internal alterations to include removal of walls; works to facilitate conversion of part of outbuilding to form ancillary domestic use (amended description).
Decision: Grant Permission

Reference: 17/04133/FUL (validated: 13/09/2017)
Address: Sutherland House , The Rock, Sherifhales, TF11 8RA
Proposal: Erection of single storey and two storey extensions
Decision: Grant Permission

12 **FOOTPATH**

In March the council agreed to appoint A&B landscaping to undertake work on footpath as per specification drawn up. Subsequently A&B have come back with a revised quotation for the work. Cllr J Webb **PROPOSED** that the revised quotation from A&B is rejected and work put out to tender again. Cllr J Horne **SECONDED**, all **AGREED**.
Cllr G Tonkinson will liaise with clerk about publishing invitation to tender.

13 **BRITISH LEGION**

Cllr J Horne declared that he is a member of the Royal British Legion.

- Silent soldier - Cllr K Turley showed councillors a picture of silent soldier statue. He asked councillors to consider setting aside a provision to buy one next year £250 to commemorate the anniversary of being 100 years since the end of world war I.
- Poppy display. Poppies have been displayed across parish and in addition to silent soldier it was requested to earmark £200 for poppy displays next year.

Cllr N Pulker **PROPOSED** that a fund of money (amount to be agreed as part of budget setting process) is allocated for event next year including beacon. P Hodgetts could be approached to enlist her event management skills. Cllr J Horne **SECONDED**, all **AGREED**.

14 **FINANCE**

Councillors to note, approve and sign off *the following*:
a) *Cheque payments*
It was **RESOLVED** to approve and sign the following

Chq No.	PAYEE	Description	Amount
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1193	CPRE	Annual subscription	£36.00
1194	Shropshire Council	ROSPA inspection	£96.00
1195	CANCELLED see 1199	Poppy Display	£100.00
1196	P Garbett	Notice Board refresh	£207.00
1197	J Fellows	Clerking Oct/Nov	£718.77
1198	HMRC	PAYE Oct/Nov	£164.20
1199	RBL Shifnal	Poppy Display	£100.00
1187	CANCEL A&B cheque	See item 12	

b) *Reconciliation and Bank Statements for the months of August and September 2017.*

It was **RESOLVED** to approve and sign the reconciliation and bank statements.

c) *Receipts and payments for the months of August and September 2017.*

It was **RESOLVED** to approve and sign the receipts and payments.

15 **BUDGET 2018/19**

After discussion it was **AGREED** that councillors need time to review finances and to draw up priorities for funding going forward. It was requested that councillors give feedback to the Chairman as to their thoughts then it will be agreed as to whether or not an extra meeting will be needed before precept is agreed.

16 **ROAD SAFETY** updates to be provided

Work has started on the B4379 road improvements.

Cllr J Webb met with tenant and Shropshire council to discuss the visibility at Burlington junction. Whilst no firm decisions were agreed on the day it was noted that visibility is restricted so Shropshire Council will draw up a proposal to be handed to the tenant.

Crackley bank the replacement of street lights seems to have been left unfinished. **ACTION** the clerk will email J Hughes to ask for an update.

17 **AED**

AED Training rescheduled 07/12/17, 6:30pm

Further AED's maybe considered in the future but it was **AGREED** to get our current AED off the ground first before further ones are purchased.

As the AED is owned by the parish council there is a duty of care responsibility. The Chairman has volunteered to manage the governance responsibilities of the AED.

18 **VILLAGE MAINTENANCE**

After much discussion it was **PROPOSED** by Cllr J Bubb that each councillor brings back a list of priorities to the next meeting. Where the maintenance can be agreed as part of the budget setting process, the Chairman **SECONDED**, all **AGREED**.

19 **SMART WATER "We don't buy crime"**

Cllr N Edwards **PROPOSED** that this is encompassed as part of the budget setting process at the next meeting, Cllr J Bubb **SECONDED**, all **AGREED**.

20 **PLAYGROUND INSPECTION**

Cllr N Edwards **PROPOSED** that this needs to be discussed as part of budget setting so to hold a public consultation and get the parishioners involved in setting their priorities. Cllr J Bubb **SECONDED**. All **AGREED**.

21 **SOCIAL MEDIA**

No updates to report – deferred to next meeting.

22 **PLACE PLAN REVIEW**

It was **AGREED** that the parish needs to maintain its current status – CS5 designated countryside. Cllr N Edwards **PROPOSED** that the parish council contacts the Community Enablement Officer at Shropshire Council to get further support on submission. Cllr J Horne **SECONDED**, all **AGREED**.

23 **DATE OF NEXT MEETING** Thurs 11th January 2018, 7.30PM, Sheriffhales Village Hall

The Chairman declared the meeting closed at 10:10PM

AC
MRS HAWKINS