

**Sheriffhales Parish Council**

*Including the communities of Sheriffhales, Lilyhurst, Burlington, Heath Hill,*

*Weston Heath, Redhill and Chadwell*

Minutes of a the Parish Council Meeting

held in Sheriffhales Village Hall

on the 9 July 2015 at 7.30pm.

**Present:** Cllrs **Peter Bonsall** (Chairman); John Horne; Mrs Janet Jones; Alan MacWhannell; Gordon Tonkinson and John Webb.

**In attendance:** Anne Chalkley – Clerk. Shropshire Council Cllr Kevin Turley, Public 3

26/15 **CHAIRMAN’S WELCOME AND ANNOUNCEMENTS** – The Chair welcomed all present.

27/15 **APOLOGIES** – Cllr Pulker (Holiday), Cllr Mrs Jackson (Unwell), Cllr Maddocks (other commitments). **ALL AGREED.**

28/15 **DISCLOSABLE PECUNIARY INTERESTS** – Cllr Horn declared his Bias in item 34/15 as he knows the applicant.

29/15 **DISPENSATION** – None.

30/15 **CRUCIAL CREW, SPEAKER CONNIE BAINES** – Connie informed the members that she is a Councillor for Bridgnorth Town Council. We were very grateful that you matched funded the children. Safety lessons take place in tents on the field that they do not get from the school curriculum. Children enjoy the interaction. They see an incident happening and they have to respond by ringing 999 etc. RAF Cosford and all the emergency services attend this safety training and it is a lovely learning experience. This project was started by the government and then handed over to Crucial Crew and they have 10 volunteers. It all takes place 3 weeks in June and one week cost £17,000. £5,000 for tents and marquee and £5,500 for coaches to pick up and bring back the children. Each group is approximately 11 children with volunteers. 810 children attended Crucial Crew this year. I cannot manage without Parish Council match funding. All the volunteers are CRB checked and fed. All the children have a booklet with all the scenario they have carried out so they can show their teacher and they are also given a T-shirt and the total cost of these are £1,500. There are two teachers on the committee and they evaluate the scenarios. There has been a donation of £7000 from the Police Commission and this will go to next year’s event. The children really do enjoy this day of learning.

31/15 **PUBLIC PARTICIPATION SESSION** – *An opportunity for the public to speak to the Council on matters that concern the Parish.*

Andrew: Informed the members that the solar farm has been granted. He thanked Cllr Hone for his support.

Peter Young – Reported that the hedge at Kettlemore Lane needs cutting back. It is owned by the Bromford Housing and the Clerk is to contact them to see if they will cut it back.

Peter Young – Asked the members why the agenda notice was not put up on the notice board. The Chairman apologised to Mr Young as he should had put the notice up in the absence of Cllr Pulker.

Peter Young – Informed the members that the access onto the playing field needs cutting back. After discussion it was **AGREED** the Clerk contact Alan Harding and ask for a quotation to cut back the hedge.

Peter Young – Reported that Crackley Bank was getting worse and asked the Parish Council’s permission to start a campaign to see if Highways would put traffic lights in to solve this problem. Cllr Tonkinson did not agree with the traffic lights island. Cllr Turley suggested that if Peter Young starts the campaign he will raise this issue with Shropshire Council Highways. After discussion it was **PROPOSED** by Cllr MacWhannell and **AGREED** by the members that Peter Young start a campaign and Cllr Turley raise the issue with Shropshire Council and also at the Local Joint

---

Signed:..... Date:.....

Committee. The Clerk was to let Shifnal Town Council know of this problem.

32/15 **MINUTES** – It was **RESOLVED** to sign the minutes dated 14 May 2015 as a true record.

**MATTERS ARISING** – Cllr Tonkinson asked why the Parish Plan consultation was not in the recent newsletter as agreed at the last meeting. Cllr Webb apologised for the omission and he will give further information under item 40/15.

Cllr Horn was absent at the last meeting and although he has no objections to being the Tree Warden, he was unsure what this role entailed. Cllr MacWhannell was also unsure what his role was as Parish Footpaths. The members explained to both Cllrs Horne and MacWhannell what their roles entailed.

33/15 **PLANNING APPLICATIONS** – There were no planning applications received.

34/15 **PLANNING APPLICATIONS** – *To consider any other planning applications received after the issue of the agenda (to be notified at the meeting).*

**Cllr Horne left the room**

**Reference: 15/02389/PIAPA** (validated: 08/06/2015)

Address: Ted's Farm Shop, Hunger Hill Farm, Sheriffhales, Shifnal, Shropshire, TF11 8SA  
Proposal: Application for Prior Approval under Class M, Part 3 Schedule 2 of the Town and Country Planning (General Permitted

Development) (England) Order 2015 [Previously Part3, Class IA of the Town & Country Planning (General Permitted Development) (Amendment & Consequential Provisions) (England) Order 2014] for the change of use from A1 (Retail) to residential

Applicant: Mr R Johnson (5 Rodney Close, Shifnal, Shropshire, TF11 8UE)

**Decision: No objections.**

**Cllr Horne returned to the room**

35/15 **PLANNING APPLICATIONS DECISIONS** –

- a) **Reference: 13/02476/FUL** - Laburnum Farm, 68 Heath Hill, Sheriffhales - Erection of an affordable dwelling and detached garage – **Pending Decision**
- b) **Reference: 14/04830/FUL** - Proposed Residential Development SW Of Village Farm, Sheriffhales, Shropshire - Erection of 2 no. dwellings; formation of vehicular access, Shropshire, TF11 8RD) – **Pending decision.**
- c) **Reference: 15/00858/FUL** - The Manor , Sheriffhales, Shropshire, TF11 8QY - Erection of single storey garden room following demolition of existing single storey extension; replacement of flat roof over garage with tiled pitch roof. – **Permission Granted**
- d) **Reference: 15/00859/LBC** - The Manor , Sheriffhales, Shropshire, TF11 8QY - Erection of single storey garden room following demolition of existing single storey extension; replacement of flat roof over garage with tiled pitch roof affecting a Grade II Listed Building – **Permission Granted**
- e) **Reference: 15/01366/FUL** - Installation and operation of a solar farm and associated infrastructure - Proposed Solar Farm to the West of Sheriffhales. **Pending decision.**
- f) **Reference: 15/00859/LBC and 15/00858/FUL** - Erection of single storey garden room following demolition of existing single storey extension; replacement of flat roof over garage with tiled pitch roof affecting a Grade II Listed Building. **Pending decision.**
- g) **Reference: 15/01855/FUL** - Littlehales House , Littlehales Road, Sheriffhales, Shropshire, TF10 9AW - Conversion of existing 'Dutch Barn' to Cinema/Gym with erection of an external staircase access to existing mezzanine floor. **Permission Granted**

- h) **Reference: 15/01366/FUL** - Proposed Solar Farm To The West Of, Sheriffhales, Shropshire -Installation and operation of a solar farm and associated infrastructure - **Grant Permission**

Cllr Tonkinson would like to **PROPOSE** to write to the Secretary of State to look at the way the planning application, 15/01855/FUL, decision was dealt with by Shropshire Council. Cllr MacWhannell asked when the planning application was granted. The Chair informed him it was the 1 July. Cllr Webb asked if Cllr Tonkinson would like to explain what he wants to do. The Chair stated that he was unsure as to the powers the Parish Council had to challenge Shropshire Council Planning Department decision.

Cllr Tonkinson informed the council that all local authorities can ask the Secretary of State to call in this planning application to examine how the decision by Shropshire Council Planning Department came to their decision. Cllr Mrs Jones **SECONDED** Cllr Tonkinson's proposal and Cllr Webb **AGREED** with the proposal. Cllr MacWhannell asked if the Parish Council could enquire how Shropshire Council came to this decision. The Chair asked Cllr Turley why it went to delegated powers and not to committee. Cllr Turley reported that he had spoken to Kelvin Hall, Planning Officer, why it went to delegated powers. Kelvin Hall informed Cllr Turley that all the objections raised by the Parish Council's refusing this application had been address and there was no justification for it to go to committee. The Chair asked Cllr Turley who makes the decision whether the application went to Committee or delegated powers. Cllr Turley informed the members that it was the Chair and Vice Chair of the Planning Committee who make the decision whether it goes to the Committee or by delegated powers. Cllr Webb could not understand how Shropshire Council Planning Department can refuse another Parish Councils solar farm application and grant permission to our Parish Council's second application when we both had the similar objections.

Based on the assurance from Cllr Tonkinson, the Chair asked for a vote by hands from members to write to the Secretary of State to look into the way the decision was taken by Shropshire Council Planning Department to grant the Solar Farm planning application 15/01366/FUL.

The Vote: 3 in favour and 2 against with one abstention. The vote was carried to write to the Secretary of State.

It was **AGREED** to discusse item 37/15 before item 36/15.

36/15 **FINANCE**

- a) It was **RESOLVED** to approve and sign the cheque payments.

Cheque No	Payment to	Description	Net	VAT	Gross
1062	Anne Chalkley	June/July salary	502.65	0.00	502.65
1063	HMRC	NI Contribution	40.20	0.00	40.20
1064	Energize	Training course	10.00	0.00	10.00
1065	Anne Chalkley	Expenses	12.70	0.36	13.06
1066	Proludic Ltd	Repair of play equipment	278.00	55.61	333.61
1067	Sheriffhales WI	Refreshments Civic Service	233.00	0.00	233.00
1068	SALC	Training course	20.00	0.00	20.00
1069	Shropshire Council	Playing Field legal fees	250.00	0.00	250.00
1070	Land Registry	Access to playing field	40.00	0.00	40.00

- b) It was **RESOLVED** to approve and sign the cheque payment after the agenda was sent out.

Cheque No	Payment to	Description	Net	VAT	Gross
1071	SALC	Chairmanship training course	20.00	0.00	20.00

It was **RESOLVED** to approve and sign the following:

- c) Reconciliation and Bank Statements for the month of June 2015.  
d) Receipts and payments for the month of June 2015.

37/15 **SHERIFFHALES PLAYING FIELD** – The Clerk had distributed with the agenda the e-mail from Sarah Musgrove of Shropshire Council Legal Team explaining that she will act on the Parish Council’s behalf to register the access to the playing field. It was **AGREED** to her fee of £250 and £40 for Land Registry.

The Clerk reported that Cllr Pulker had met with Field in Trust representative, Angela Lewis, and they were happy to register this land. It was **PROPOSED** by Cllr Webb and **SECONDED** by Cllr Horne that the Clerk contact Field in Trust to start this process.

After discussion it was **AGREED** the Clerk arrange with Shropshire Star to have a press release on the purchasing of Sheriffhales Playing Field.

38/15 **POST OFFICE/SHOP PROVISION FOR SHERIFFHALES -**

39/15 **VILLAGE MATTERS - TRAFFIC CONCERNS/ROADWORKS ECT –**

- a) Wheelie Bin/collection for cemetery – It was **AGREED** not to have a bin collection.
- b) Burlington junctions works regarding cutting the hedge back with the resident – Cllr Webb reported that the visibility was still an issue and the hedgerow has not been address. It was **AGREED** to send the drawing that the Parish Council agreed to Alice Dilly, Highways.
- c) Cllr Webb reported that the Burlington junction on the Shifnal side entry should be one way so you can only turn in. He was concerned that if a 40 ton trucks going down that road was to meet another truck there would be a major problem as one would have to reverse out. The members **AGREED** with Cllr Webb and asked the Clerk to send a copy to Shifnal Town Council.

40/15 **PARISH PLAN** – Cllr Webb reported that at the last meeting he had agreed to put the Parish Plan consultation into the newsletter. This has been delayed until the 9 September Parish Council Meeting to consult on the parish plan and apologised there had been a delay. Cllr Webb reported that Cllr Pulker has also come on board to help.

41/15 **REPORT FROM MOST RECENT SCHOOL GOVERNORS MEETING** – Cllr Tonkinson reported that Cllr Turley has resigned as a Governor but they were always looking for governors. He has been put on the finance committee. The Headteacher had reported that the Ofsted inspection was to take place very soon and at their last Ofsted inspection they received ‘good’. The school not only look after the gifted pupils, but the special needs ones as well and they have good staff and teaching assistance. There have been no exclusions and no hate crime during this term. The Chair thanked Cllr Tonkinson for his report.

Cllr Tonkinson left the meeting.

42/15 **DELEGATES REPORTS** – Members to report on any training or meetings. Cllr MacWhennell reported that his training course for new councillors was very interesting and helpful and he met lots of people from all over Shropshire with the same issues as our own. It also highlighted the role of the Chairman and the Clerk.

43/15 **NEW WEBSITE** – Cllr Bonsall reported that Cllr Pulker had registered a new website for the Parish Council, Sheriffhales.org and he is now trying to find someone to put a structure to the website. Cllr Pulker will report further on the website at the next meeting.

44/15 **CORRESPONDANCE RECEIVED SINCE LAST MEETING –**

- a) The Pension Regular
- b) Shropshire Council Maintenance Grant £1,155.00
- c) Mazars

The Chair was concerned that Cllr Maddocks had not been present at the meetings for the past six months. After discussion it was **AGREED** that Cllr Bonsall speak to him.

45/15 **Next Meeting:** 10 September 2015 at 7.30pm in Sheriffhales Village Hall

46/15 **EXCLUSION OF THE PRESS AND PUBLIC** - It was **RESOLVED** To pass a resolution to

exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matter.

47/15 **CLERKS VACANCY UPDATE** – Cllr Bonsall reported that excellent work has been carried out by Cllr Pulker who has written to every Clerk to see if they know of anyone that would be interested in the Clerk’s post. So far we have received 10 interested parties and six CV’s have been returned. The interviewing panel will be Cllrs Bonsall, Pulker and Mrs Jones. Cllr Horne thanked the Clerk for keeping the Council on the straight and narrow.

**Meeting closed: 9.40pm**