

Sheriffhales Parish Council

Including the communities of Sheriffhales, Lilyhurst, Burlington, Crackley Bank, Heath Hill, Weston Heath, Redhill, Chadwell and Lilleshall Hall.

Minutes of Parish Council Meeting

held in the Village Hall, Sheriffhales

on the 01st February 2018 at 7.30pm.

Present:	Cllrs: Dr A MacWhannell (Chairman); Mr J Bubb; Mr N Edwards; Mr N Pulker; Mr G Tonkinson; Mr P Green Mr K Turley & Mr J Webb
In attendance:	Graham Bould – Locum Clerk,

01/18 **CHAIRMAN'S WELCOME AND ANNOUNCEMENTS.**

Cllr Dr A MacWhannell welcomed members to the meeting, Parishioners (2) and introduced the Locum Clerk covering the 'interregnum' period for the Parish Council.

02/18 **APOLOGIES.**

Mr J Horne – prior engagement (agreed)

03/18 **DISCLOSABLE PECUNIARY INTERESTS.**

They will be annotated at the relevant item in the minutes.

04/18 **DISPENSATION** – To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Chair (and/or) Clerk prior to the meeting).

No requests received

05/18 **PUBLIC PARTICIPATION SESSION.**

a. Village Hall car park lights:

A representative from the Village Hall raised the issue of the car park lights and whose was responsible it was for the asset and payment for the power. Members agreed that there was a need to clarify ownership and then liability, it was agreed that the issue should become an item for a future agenda. However, no one took ownership of taking the item forward to resolve the issue.

b. Overhanging trees at the playing fields:

Three trees are overhanging and obscuring light in a neighbour's garden from the playing fields a Parishioner has maintained. A request was then made for the Chairman to visit the site with a view of reporting back on any remedial actions required.

c. Christmas Lights:

The meter reading for the Christmas light had been presented to the Clerk and members agreed that it would be appropriate to have an 'official switching on' of the lights in 2018. However, no one put their name forward to undertake to organise the action

d. Traffic conditions within the Village:

The subjects of the traffic lights, speed of vehicles coming from Newport were raised as a concern by a Parishioner. Members indicated their disquiet and the Chairman indicated the subject would be further discussed later in the agenda.

There being no further items raised during the public participation session the Chairman moved onto the next item of business.

06/18 **CORRESPONDENCE RECEIVED** - Chairman / Clerk to bring to councillors attention correspondence received from members of public

a. Parish Waste bins:

Correspondence had been raised with reference to the bins at the cemetery; this

issue had been resolved by the Chairman for them to be emptied. The second component was the emptying of the litter bins on the playing field. Members agreed to include this into a contract for maintenance at the playing fields in the future.

b. Church Lane, conditions of verge edges:

The Clerk had received email correspondence from a Parishioner in terms of the verge edges being eroded through weather, parking and use. Members agreed the situation was getting worse particularly by the Church and that Highways at Shropshire should be contacted. The Chairman suspended standing orders to allow a member of the public to speak on the matter, members then agreed to reinstate standing orders and continued with the business of the meeting.

c. The British Ironwork Centre:

A letter and survey had been received from the British Ironwork Centre; members agreed that a copy of the survey be circulated.

d. Letter from the Shifnal Branch of the RBL:

A letter had been received from the Shifnal Branch of the RBL thanking the Parish Council for the £100 donation.

07/18 **MINUTES** - To approve and sign the minutes dated 09th November 2017 and 04th December 2017.

It was **PROPOSED** by Cllr K Turley to accept minutes dated 09th November 2017 and 04th December 2017.

Cllr J Webb **SECONDED**, and all members **AGREED**.

Copies have been placed in the minute book.

08/18 **MATTERS ARISING NOT ON THE AGENDA.**

a. Appointment of new Clerk – for members to agree next steps:

The panel was unable able to appoint after the recent interviews which had taken place. Members agreed the following approach to advertise the vacancy via a circular through SALC; to target other Association areas particularly Staffordshire with the recruitment circular; and to enquire at Shropshire Council, Telford & Wrekin Council. Members further **RESOLVED** to revisit the Clerks package as part of the budget setting for the Parish Council. Cllr N Pulker **PROPOSED** and Cllr K Turley **SECONDED**, and all members **AGREED**

b. Traffic Calming/Accidents within the Village:

Member raised several concerns about the works underway within the Village and the Chairman had been in contact with the family of a youngster involved in an accident whilst alighting from the school bus. An in depth detailed discussion then ensued about the works the outcome of which was to secure an urgent meeting with Shropshire highways with larger plans than are presently available to discuss and understand how the solutions being delivered on the ground will improve highway safety. Cllr P Green **PROPOSED** and Cllr J Webb **SECONDED**, and **AGREED**

c. Road Safety B4379:

Cllr J Webb raised the outstanding road safety issues related to unfinished works on the B4379 at Burlington Farm/junction in terms of visibility and the street light at Crackley Bank. Members agreed that Graham Downes be contacted as a matter of urgency about the problem.

09/18 **PLANNING WOODCOTE QUARRY SITE – 17/03661/EIA**

Cllr J Bubbs declared an interest in this item and abstained from the discussion.

Amended plans with reference to access had been submitted and details of a safety audit undertaken by the applicant had been circulated to members prior to the meeting. The application is due to be discussed at the South Planning Committee on the 13/2/18. Members reiterated their strong objections to the application on highway grounds particularly the difficulty of turning into and coming off the site with full and empty lorries.

Cllr G Tonkinson **PROPOSED** and Cllr K Turley **SECONDED**, and members **AGREED**. To continue to object to the application and to support the Chairman who would be attending the meeting on the 13/2/18 to express the strong feelings voiced

against the application.

10/18 **PLANNING APPLICATIONS RECEIVED**

Reference: 17/06132/FUL (validated: 22/12/2017)

Address: Lilleshall Hall , Lilleshall Hall Drive, Lilleshall, Newport, TF10 9AT

Proposal: Refurbishment and upgrading of existing sewage treatment plant to include the installation of additional tank including all necessary supply and waste pipe work additions, modifications and controls; formation of temporary access, from existing vehicular access, to facilitate the construction period.

Reference: 17/06137/FUL (validated: 17/01/2018)

Address: Lilleshall Hall , Lilleshall Hall Drive, Lilleshall, Newport, TF10 9AT

Proposal: Refurbishment including minor internal alterations in association with change of use to hotel

Cllr J Webb **PROPOSED** that the Parish Council lodge no objections and support the two applications. Cllr G Tonkinson **SECONDED**. all **AGREED**.

Reference: 17/05782/PIAPA: Reference: 17/05782/PIAPA (validated: 19/12/2017)

Address: Ted's Farm Shop, Hunger Hill Farm, Sheriffhales, Shifnal, Shropshire, TF11 8SA

Proposal: Notification for Prior Approval for a proposed change of use of a building from shops (class A1), to a use falling within (Class

C3), (dwellinghouse) and for associated operational development. Town and country planning (general permitted development) order 2015 schedule 2, part 3, class m.

Cllr J Webb **PROPOSED**, Cllr G Tonkinson **SECONDED**. all **AGREED**. That the following comments submitted be endorsed; in that the site of the development surrounded by agricultural buildings and with very poor access is of concern. It's suitability in the wider context of the site remains unclear. There is little detail on the structural changes to be undertaken to the building and the appropriateness of these for living accommodation. The Clerk was asked to clarify the situation with Shropshire Planning in terms of the 'complete within three years' verses 'begin within three years'.

Telford & Wrekin Local Plan 2011 to 2031 – circulated and noted.

11/18 **AED TRAINING**

Members discussed the scope of widening the training to offer First Aid and to engage with a wider stakeholder group for example the WI and the bowling club. The Chairman is monitoring the equipment and since the location has been cleaned it is difficult to see the sign at night because of the brightness of the lighting.

12/18 **FOOTPATH**

Members deferred this item to discuss under item 14/18 priority setting later in the agenda

13/18 **FINANCE**

Councillors to note, approve and sign off *the following*:

a) *Cheque payments*

It was **RESOLVED** to approve the four items listed below retrospectively for payment

Chq No.	PAYEE	Description	Amount
1201	J Fellows	Clerking December 2017	£173.62
1202	HMRC	PAYE December 2017	£ 32.59
1203	Alan Harding	Cutting of Playing Field	£216.00
1204	Came & Company	Insurance	£384.59

b) *Reconciliation and Bank Statements: their remains a problem receiving statements from the bank and accessing the PO BOX, it is hoped the issues will*

have been resolved for the next meeting or the end of the financial year whichever is the earliest. Reference was also made about a review of the Parish Councils financial regulations which could also investigate the merits of online banking as a future agenda item.

- 14/18 **PRIORITY SETTING FOR A PARISH COUNCIL EXPENDITURE PROGRAMME.**
Several members had put forward a number of ideas as to the priority spend of the Parish Council over the ensuing years. After some detailed discussion members **AGREED** to convene a special finance workshop meeting on the 7th February 2018 to look in detail at any programme of works and the development of projects. Members further **AGREED** to defer a decision on the footpath until the workshop meeting and to also the consideration of the request of £500 for the Church as well.
- 15/18 **BUDGET 2018/19**
After some detailed discussion it was **AGREED** to raise the precept for 2018/19 by £1,500 to £16,500 because of the loss of the environmental grant from Shropshire Council. It was **PROPOSED** by Cllr K Turley with Cllr N Edwards **SECONDED**, to support the proposal, with seven members voting in favour and one member voting against.
- 16/18 **TO AGREE A SCHEDULE OF MEETING FOR THE PERIOD OF 2018/19**
This item was carried forward to the next meeting
- 17/18 **DATE OF NEXT MEETING** Thurs 8th March 2018, 7.30PM, Sheriffhales Village Hall

The Chairman declared the meeting closed at 10:10PM